

**AGENDA**  
**JOINT FACILITIES ADVISORY COMMITTEE**

**Thursday, February 14, 2019**  
**9:30 a.m.**

Held at the Santa Fe Irrigation District  
5920 Linea Del Cielo, Rancho Santa Fe, California 92067

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**CALL MEETING TO ORDER**

**ORAL COMMUNICATIONS**

*Opportunity for members of the public to address the Board (Government Code Section 54954.3) Individuals may address the Board regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Board, at any time. Comments and inquiries pertaining to items listed on the agenda will be received during the deliberation of the agenda item. Speakers are asked to state their name, address, and topic, and to observe a time limit of three (3) minutes each. Members of the public desiring to address the Board are asked to complete a speaker's card, available at the table near the entrance, and present it to the Board Secretary prior to the start of the meeting.*

**ACTION AND DISCUSSION ITEMS**

1. Appointment of Committee Chair (page 2)
2. Approval of the May 10, 2018 Committee Meeting Minutes (pages 3-5)

**REPORTS**

3. Joint Facilities Capital Improvement Program Report (Verbal)
4. Joint Facilities Operations Report (Verbal)
5. Committee Member Comments

**INFORMATION ITEMS**

6. 2019 Joint Facilities Advisory Committee Meeting Schedule (page 6)

**ADJOURN**

The next Joint Facilities Advisory Committee meeting is scheduled for Thursday, May 9, 2019, at 9:30 a.m. at the Santa Fe Irrigation District.

***Assistance for the disabled:** If you are disabled in any way and need accommodation to participate in the Committee meeting, please call the Board Secretary at (858) 756-2424 for assistance at least three (3) working days prior to the meeting so the necessary arrangements can be made.*

DATE: February 14, 2019  
TO: Joint Facilities Advisory Committee  
FROM: General Manager, Santa Fe Irrigation District  
SUBJECT: **Appointment of Committee Chair**

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**RECOMMENDATION:**

It is the Staff recommendation that the Joint Facilities Advisory Committee:

1. Consider the appointment of a Committee Chair; and
2. Take other action as appropriate.

**DISCUSSION:**

As a result of changes in this committee's membership it is appropriate to consider the selection of a new Chairperson. There is no formal process for this selection. Committee members may select and vote on a Chairperson. SDWD Member Joe Mosca has served as chair since 2017.

**FISCAL IMPACT:**

There is no fiscal impact associated with this action.

Prepared by: Kim Johnson, Executive Assistant, SFID  
Approved by: William G. Hunter, Interim General Manager, SFID

**MINUTES**  
**JOINT FACILITIES ADVISORY COMMITTEE**

May 10, 2018  
Santa Fe Irrigation District  
5920 Linea del Cielo, Rancho Santa Fe, CA 92067

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**PRESENT:** Chairman Joe Mosca, San Dieguito Water District Member Tasha Boerner Horvath, and Santa Fe Irrigation District Director Kenneth Dunford were present.

**ABSENT:** Santa Fe Irrigation District Member Andy Menshek

**ALSO PRESENT:** Santa Fe Irrigation District General Manager Michael J. Bardin, Executive Assistant Kim Johnson, Engineering Services Manager Bill Hunter, Operations Manager Cor Shaffer, Management Analyst Jessica Parks, and San Dieguito Water District General Manager Bill O'Donnell were present.

Chairman Mosca called the meeting to order at 9:33 a.m.

**ORAL COMMUNICATIONS**

There was no Oral Communication from the Public.

**ACTION AND DISCUSSION ITEMS**

1. APPROVAL OF THE FEBRUARY 8, 2018 COMMITTEE MEETING MINUTES

Upon a motion by Director Boerner Horvath and second by Director Dunford, the Committee voted 3-0 to approve the February 8, 2018 minutes. (Menshek absent)

2. REVIEW OF THE DRAFT FY19 JOINT FACILITIES BUDGET

General Manager Bardin presented the item and responded to questions from the Committee. There was Committee discussion regarding Lake Hodges production and accounting, each agency financial contribution toward expenses, and benefits of solar energy panels at the Treatment Plant.

General Manager Bardin commented that the Joint Facilities budget is incorporated into each District's budgets for adoption by the respective Boards.

There was no action requested or required of the Committee.

3. LAKE HODGES LOCAL WATER SHARING AGREEMENT

General Manager Bardin provided an overview of the revised agreement being finalized by SDWD and SFID and he and SDWD GM O'Donnell responded to questions from the Committee.

After discussion, upon a motion by Director Boerner Horvath and second by Director Dunford, the Committee voted 3-0 to recommend adoption of the agreement to each agency Board as presented. (Menshek absent)

4. REPORT ON GRANT FUNDING FOR HAZARD MITIGATION PLAN UPDATE

General Manager Bardin provided an update on the grant funding process and responded to questions from the Committee.

There was no action requested or required of the Committee.

**REPORTS**

5. JOINT FACILITIES CAPITAL IMPROVEMENT PROGRAM REPORT

Engineering Services Manager Hunter presented an update on the current capital improvement projects, noted all projects were tracking on schedule, and responded to questions from the Committee.

There was no action requested or required of the Committee.

6. JOINT FACILITIES OPERATIONS REPORT

Operations Manager Shaffer gave a report on operations activities and responded to questions from the Committee. He added that a regional "burn out" scheduled for September/October will prompt extensive outreach by all agencies, and reported a change in chemicals to free chlorine as a result of the water blend and change in source water by MWD.

There was no action requested or required of the Committee.

7. COMMITTEE MEMBER COMMENTS

Chairman Mosca reported he will attend the 100-year Celebration of San Dieguito Reservoir and Dedication of the new Pump Station set for May 30<sup>th</sup>.

**INFORMATIONAL ITEMS - None**

**ADJOURN**

Chairman Mosca adjourned the meeting at 10:09 a.m.

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Chairman Joe Mosca

**DATE:** February 14, 2019  
**TO:** Joint Facilities Advisory Committee  
**FROM:** General Manager, Santa Fe Irrigation District  
**SUBJECT: 2019 Joint Facilities Advisory Committee Meeting Schedule**

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### **INFORMATION ITEM**

The Joint Facilities Advisory Committee (JFAC) meets regularly on a quarterly basis. The 2019 meeting dates for the committee are: February 14, May 9, August 8, and November 14. Including today, these dates fall on the second Thursday, quarterly (February, May, August, and November). The meetings begin at 9:30 a.m. and are held at the Santa Fe Irrigation District Administration office. These meeting dates were selected as a result of prior meeting schedules.

### **FISCAL IMPACT**

There is no impact resulting from the review of this item.

Prepared by: Kim Johnson, Executive Assistant, SFID  
Approved by: William G. Hunter, Interim General Manager, SFID