



## AGENDA

### EXECUTIVE COMMITTEE MEETING Santa Fe Irrigation District

Wednesday, May 10, 2017

**9:30 A.M.\***

*\*Please note revised start time*

Held at Santa Fe Irrigation District  
5920 Linea del Cielo, Rancho Santa Fe, California 92067

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#### CALL MEETING TO ORDER

#### ORAL COMMUNICATIONS

*Opportunity for members of the public to address the Committee (Government Code Section 54954.3) Individuals may address the Committee regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Committee, at any time. Comments and inquiries pertaining to items listed on the agenda will be received during the deliberation of the agenda item. Speakers are asked to state their name, address, and topic, and to observe a time limit of three (3) minutes each. Members of the public desiring to address the Committee are asked to complete a speaker's card, available at the table near the entrance and present it to the Board Secretary prior to the start of the meeting.*

#### ACTION AND DISCUSSION ITEMS

1. Minutes from the April 12, 2017 Executive Committee Meeting (pages 2-3)
2. Discussion of Board of Directors Planning Workshop #2 (page 4)
3. Review of Draft May 18, 2017 Board of Directors Meeting Agenda (pages 5-7)
4. Review of Future Regular and Special Board Meeting Agenda Items (pages 8-9)

#### REPORTS

5. General Manager's Report (oral)
  - a. Legislative Update
6. Committee Members' Comments (oral)

#### INFORMATION ITEMS – None

**ADJOURN - Next Executive Committee meeting: Wednesday, June 7, 2017 @ 2:00 p.m.**

*Assistance for the disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Board Secretary at (858) 756-2424 for assistance at least three (3) working days prior to the meeting so the necessary arrangements can be made.*

**MINUTES**  
**EXECUTIVE COMMITTEE MEETING**  
**Santa Fe Irrigation District**

April 12, 2017  
Santa Fe Irrigation District  
5920 Linea del Cielo, Rancho Santa Fe, CA

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**CALL MEETING TO ORDER:**

President Hogan called the meeting to order at 9:30 a.m.

**PRESENT:** President Hogan, Vice President Daddi, and General Manager Bardin were present. Administrative Services Manager Deaver attended for discussion of Item 4.

**ORAL COMMUNICATIONS - None**

**ACTION AND DISCUSSION ITEMS:**

1. MINUTES FROM THE MARCH 9, 2017 EXECUTIVE COMMITTEE MEETING

The Committee approved the minutes as presented.

2. CONSIDER RESOLUTION SUPPORTING THE SAN DIEGO COUNTY WATER AUTHORITY'S LONG TERM WATER SUPPLY PLAN AND LITIGATION AGAINST THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

The Committee discussed the item, recommended approval, and directed staff to move the item forward for full Board consideration at the regular April meeting.

3. CONSIDER ADOPTING POSITIONS ON STATE BILLS AB 1323 (WEBER) AND AB 869 (RUBIO)

The Committee discussed the timing of various bills and agreed these two are appropriate to move forward for full Board consideration at the regular April meeting. President Hogan suggested the topic of legislative engagement might be appropriate for a Board workshop.

4. REVIEW AND DISCUSS PROPOSED FY18 PERSONNEL BUDGET

The Committee reviewed and discussed the proposed staffing level and all labor related costs at length. ASM Deaver provided additional detail and responded to questions from the Committee. She noted the personnel costs will be included in the full District FY18 Budget Summary for initial Board consideration at the regular April meeting.

5. DISCUSSION OF BOARD OF DIRECTORS PLANNING WORKSHOP #1

The Committee reviewed the workshop outline and anticipated outcomes.

6. REVIEW OF DRAFT APRIL 20, 2017 BOARD OF DIRECTORS MEETING AGENDA

The Committee reviewed and discussed the draft agenda. GM Bardin noted the JPIA presentation and staff recognitions on the agenda. GM Bardin reported on an item requested by Directors King and Petree for reconsideration of a recent Board decision related to sub meter requirements of the Commercial agriculture customer classification. GM Bardin also reported the Closed Session references have been updated, and he responded to questions from the Committee.

7. REVIEW OF FUTURE REGULAR AND SPECIAL BOARD MEETING AGENDA ITEMS

The Committee reviewed and discussed with no revisions made.

**REPORTS**

8. GENERAL MANAGER'S REPORT – GM Bardin reported on the following:

- The San Diego County Water Authority Annual Report is available online.
- *The Rancho Santa Fe Review* had an article on April 11, 2017 reporting on a recently formed RSF Association Ad Hoc Committee on water rates.

9. COMMITTEE MEMBERS' COMMENTS

President Hogan provided the dates and times he is available for Executive Committee meetings for the remainder of 2017. The Executive Committee meeting calendar will be updated.

**INFORMATION ITEMS - NONE**

**CLOSED SESSION**

10. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION  
SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OF  
SUBDIVISION (D) OF GOVERNMENT CODE SECTION 54956.9  
ONE POTENTIAL CASE

GM Bardin reported on a claim received requiring Board consideration at the regular April meeting.

**ADJOURN**

President Hogan adjourned the meeting at 11:15 a.m.

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Michael T. Hogan, President

***Next Executive Committee meeting: Thursday, May 10, 2017 @ 10:00 a.m.***

DATE: May 10, 2017

TO: Executive Committee

FROM: General Manager

**SUBJECT: Discussion of Board of Directors Planning Workshop #2**

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**RECOMMENDATION:**

It is the staff recommendation that the Executive Committee:

1. Review and discuss the Board of Directors Planning Workshop scheduled for May 23, 2017; and
2. Take other actions as appropriate.

**DISCUSSION:**

A Special Meeting of the Board of Directors of the Santa Fe Irrigation District is scheduled for Tuesday, May 23, 2017 for the purpose of conducting Planning Workshop #2. The meeting is scheduled for 8:30 A.M. to 12:30 P.M., and the discussion will again be facilitated by Mr. Ken Weinberg of Ken Weinberg Water Resources Consultants LLC.

At the time this agenda was prepared, the workshop agenda had not been finalized. It is anticipated that the Special Meeting Agenda will be distributed by Friday, May 19, 2017. This item has been agendaized to provide the Executive Committee the opportunity to review and discuss the preparation for the workshop and provide any input to staff.

**FISCAL IMPACT:**

No fiscal impact resulting from the review of this item.

Prepared by: Kim Johnson, Executive Assistant

Approved by: Michael J. Bardin, General Manager



**SANTA FE IRRIGATION DISTRICT  
BOARD OF DIRECTORS MEETING**

Santa Fe Irrigation District  
5920 Linea del Cielo, Rancho Santa Fe, California 92067

**THURSDAY, MAY 18, 2017  
8:30 a.m.**

**ROLL CALL – CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE – President Hogan**

**ITEMS TO BE ADDED TO THE AGENDA**

*(Government Code Section 54954.2)*

**ORAL COMMUNICATIONS**

*Opportunity for members of the public to address the Board (Government Code Section 54954.3) Individuals may address the Board regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Board, at any time. Comments and inquiries pertaining to items listed on the agenda will be received during the deliberation of the agenda item. Speakers are asked to state their name, address, and topic, and to observe a time limit of three (3) minutes each. Members of the public desiring to address the Board are asked to complete a speaker's card, available at the table near the entrance and present it to the Board Secretary prior to the start of the meeting.*

**PRESENTATIONS AND AWARDS – None**

**ACTION AGENDA**

*The following items on the Action Agenda call for discussion and action by the Board of Directors. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined.*

**CONSENT ITEMS**

*The following listed items on the consent calendar are routine matters and there will be no discussion unless the Board of Directors removes an item. Items removed by the Board or public will be heard following approval of the remaining items on the Consent Calendar.*

1. Approval of Minutes
  - a. April 13, 2017 Special Board Meeting (pages 6-12)
  - b. April 20, 2017 Regular Board Meeting
  
2. Receive and File Monthly Finance Reports (pages 13-32)
  - a. Budget Performance
  - b. Disbursements
  - c. Monthly Investment Transaction Report

## **ACTION AND DISCUSSION ITEMS**

3. Review and Discuss Final Draft of FY18 District Budget
4. Authorize the General Manager to Execute an Agreement with CalTrans for Replacement of District Pipeline Along Interstate 5
5. San Elijo Joint Powers Authority Recycled Water Wholesale Commodity Rate Pass-Through
6. Review and Discuss Board of Directors Planning Workshop #2 (page 75)

## **DIRECTORS' COMMENTS**

*Director's comments are comments by Directors concerning District business, which may be of interest to the Board. They are placed on the Agenda to enable the individual Board members to convey information to the Board and the public. No action is to be taken on comments made by the Board members.*

7. Directors' Comments (oral)
8. Directors' Reports on Conferences, Activities, and Events (oral reports)

## **REPORTS**

*The following reports are placed on the Agenda to provide information to the Board and the public. There is no action called for on these items. The Board may engage in discussion of any report upon which specific subject matter is identified in the Agenda, but may not take any action other than to place the matter on a future Agenda.*

9. Operations Reports (pages 76-79)
  - a. R.E. Badger Filtration Plant Report
  - b. Water Resources Report
10. San Diego County Water Authority Board Meeting Report – President Hogan (pages 80-81)
11. Committee Reports (page 82)
  - a. Executive Committee
  - b. Administrative and Finance Committee
  - c. Water Resources Committee
  - d. Joint Facilities Advisory Committee
12. General Manager's Report (oral)
13. General Counsel's Comments (oral)

## **INFORMATION ITEMS - None**

## **CLOSED SESSION**

*At any time during the Regular Session, the Board may adjourn to Closed Session to consider litigation, or discuss with Legal Counsel matters within the Attorney/Client Privilege, subject to the appropriate disclosures. Discussion of litigation is within the Attorney/Client Privilege and may be held in Closed Session. (Pursuant to Government Code Section 54956.9)*

14. Conference with Legal Counsel- Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9
15. Conference with Legal Counsel- Existing Litigation  
Pursuant to Government Code Section 54956.9 (d)(1)  
Case No. 37-2017-00012307-CU-BC-CTL

## **ADJOURNMENT**

*Any writings or documents provided to a majority of the Board of Directors for any item on this agenda will be made available for public inspection in the District Office located at 5920 Linea del Cielo, Rancho Santa Fe, CA during normal business hours.*

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## Preliminary 2017 Regular Agenda Items List

### **June 15, 2017**

- Pledge: Vice President Daddi
- Employee Recognition – Damian Garcia, 20 years
- Recognition of Water Awareness Poster Contest Winners
- Notice of Completion for the San Dieguito Pump Station Replacement Project (J-600)
- Public Hearing – consider FY 2018 Budget
- Adopt FY 2018 Budget
- Adopt CEQA Guidelines
- Traffic Control Services Contract
- Administrative Code Amendments/Update
- Review Miscellaneous Fees and Charges

### **July 20, 2017**

- Pledge: Director Dunford
- Employee Recognition
- Quarterly Treasurer's Investment Report
- Distribution of Fiscal Year 2018 District Budget
- Establish FY 2018 Appropriations Limit
- Receive and File Annual Report of Reimbursements and Compensation Paid to Directors and Other Expenses
- Set Fixed Charge Special Assessment
- Chemical Contract Award

### **August 17, 2017**

- Pledge: Director Petree
- Employee Recognition
- Semi-annual Security Update (AFC)
- Annual Review of Records Retention Schedule

### **September 21, 2017**

- Pledge: Director King
- Employee Recognition
- CSDA and LAFCO Elections
- ACWA Elections (odd years)

### **October 19, 2017**

- Pledge: President Hogan
- Employee Recognition Danny Burns, 10 years; Lamont Foster – 10 years
- Quarterly Treasurer's Report
- Quarterly Board Expenses Report
- Review of Jan. 2018 Water Rate Increase



**November 16, 2017**

- Pledge: Vice President Daddi
- Employee Recognition

**Board Workshop Items:**

- State Water Use Efficiency Standards
- Alternative Water Supply Development
- Regional and Statewide engagement level
- Strategic Business Plan Update
- General Manager Performance Objectives
- AMI Project Update and Demonstration of AMI Customer Portal
- Water Budget Rate Structure Presentation/Overview

**Parking Lot Items:**

- PERS Update and Overview
- Modifications to Inter-Connect Agreements with the City of San Diego
- Identification of Data Markers for Customer Utility Database
- Administrative Code Update

**Administrative Code Revisions**

- Article 13 – Billing Procedures
- Article 14 – Meters
- Article 18 – Annexations and Detachments, Water Service Outside District
- Article 20 – Procurement
- Article 23 – Extension of District Lines
- Article 24 – Easements, Encroachments, and Other Permits
- Article 25 – Interruption of Service
- Article 26 – Fire Hydrants
- Article 27 – Backflow Prevention
- Article 28 – Public Works Construction Contracts