



AGENDA

ADMINISTRATIVE AND FINANCE COMMITTEE MEETING Santa Fe Irrigation District

Tuesday, July 10, 2018
8:30 A.M.

Held at Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, California 92067

CALL MEETING TO ORDER

ORAL COMMUNICATIONS

Opportunity for members of the public to address the Committee (Government Code Section 54954.3) Individuals may address the Committee regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Committee, at any time. Comments and inquiries pertaining to items listed on the agenda will be received during the deliberation of the agenda item. Speakers are asked to state their name, address, and topic, and to observe a time limit of three (3) minutes each. Members of the public desiring to address the Committee are asked to complete a speaker's card, available at the table near the entrance and present it to the Board Secretary prior to the start of the meeting.

ACTION AND DISCUSSION ITEMS

1. Approval of April 10, 2018 Meeting Minutes (pages 3-5)
2. Directors' and General Manager's Expense/Reimbursement (pages 6-11)
3. Consider Resolution Establishing an Appropriation Limit for the District for the Fiscal Year Commencing July 1, 2018 (pages 12-17)
4. Consider Resolution Adding Unpaid Charges to the 2018-19 Property Tax Roll as Fixed Charge Special Assessments (pages 18-21)
5. Review Annual Report of Reimbursements and Compensation Paid to Directors (page 22-23)
6. Monthly Investment Transaction Report (page 24)
7. Quarterly Treasurer's Investment Report (page 25)

REPORTS

8. Administrative Services Report (verbal)
9. General Manager's Report (verbal)
10. Committee Members' Comments (verbal)

INFORMATION ITEMS - None

ADJOURN

Next Scheduled Administration and Finance Committee meeting: ***Tuesday, August 7, 2018 @ 8:30 a.m.***

Assistance for the disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Board Secretary at (858) 756-2424 for assistance at least three (3) working days prior to the meeting so the necessary arrangements can be made.

**MINUTES
ADMINISTRATIVE AND FINANCE
COMMITTEE MEETING
Santa Fe Irrigation District**

April 10, 2018
Santa Fe Irrigation District
5920 Linea del Cielo
Rancho Santa Fe, CA 92067

CALL MEETING TO ORDER

Chairperson King called the meeting to order at 8:40 a.m.

PRESENT: Chairperson Marlene King, Director David Petree, General Manager Michael Bardin, Administrative Services Manager Jeanne Deaver, and Executive Assistant Kim Johnson

ORAL COMMUNICATIONS

None

ACTION AND DISCUSSION ITEMS

1. APPROVAL OF FEBRUARY 6, 2018 MEETING MINUTES

The Committee approved the minutes as presented.

2. DIRECTORS' AND GENERAL MANAGER'S EXPENSE/REIMBURSEMENT

The Committee reviewed and approved the report as submitted. Chairperson King requested that the Expense/Reimbursement report be included in agenda materials after the fact for the month's when the meeting is canceled for full transparency, or unavailable at the time the materials are prepared.

3. MONTHLY INVESTMENT TRANSACTION REPORT

The Committee reviewed and approved the monthly investment transaction report as submitted.

4. QUARTERLY TREASURER'S INVESTMENT REPORT

The Committee reviewed and approved as submitted. This quarterly report will be presented to the Board at their regular April meeting.

Administrative and Finance Committee
April 10, 2018

5. CONSIDER AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR THE DISTRICT'S 2018 WATER COST OF SERVICE AND RATE STUDY

GM Bardin presented the item and he and ASM Deaver responded to questions from the Committee.

After discussion, the Committee agreed with staff's recommendation for Board approval and asked staff to move the item forward for full Board action at their regular April meeting.

6. REVIEW AND DISCUSS UPDATED OPEB VALUATION REPORT

ASM Deaver presented the item and responded to questions from the Committee. After discussion, the Committee concurred with staff's recommendation to receive and file the report, and asked staff to present the updated valuation to the Board at their regular April meeting for their consideration.

7. REVIEW DRAFT FY19 BUDGET

ASM Deaver presented the item and responded to questions from the Committee.

After a lengthy discussion, the Committee supported staff's recommendations to forward the item for full Board discussion at their regular April meeting.

8. CONSIDER CANCELING MAY ADMINISTRATIVE AND FINANCE COMMITTEE MEETING

Director Petree will be out of town and unable to attend, therefore, the May Administrative and Finance Committee meeting is canceled.

REPORTS

9. ADMINISTRATIVE SERVICES REPORT - None

10. GENERAL MANAGER'S REPORT

- 2018 Outreach Events Update
- AMR/Metering – Administrative Code Update

GM Bardin reported on the upcoming District events and noted that as a result of the automated metering program, the District Administrative Code will require updates for Board approval.

11. COMMITTEE MEMBERS' COMMENTS – None

Administrative and Finance Committee
April 10, 2018

INFORMATION ITEMS – None

ADJOURN

Chairperson King adjourned the meeting at 10:12 a.m.

Marlene King, Chairperson

Administrative and Finance Committee
April 10, 2018

Santa Fe Irrigation District
Board of Directors and General Manager Expenses
Paid During the Month of April 2018 and Fiscal Year-to-Date

	Paid During the Month				For July 1st to Present	Compensated Days of Service *				For July 1st to Present
	Per Diem Payments	Mileage & Parking	Travel & Meetings	Total		Paid During the Month			Total	
						Board	Committee	Other		
Daddi	0.00	0.00	0.00	0.00	1,711.20	0	0	0	0	11
Dunford	0.00	0.00	0.00	0.00	2,400.00	0	0	0	0	16
Hogan	450.00	16.35	0.00	466.35	3,600.01	2	1	0	3	23
King	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0
Menshek	600.00	0.00	0.00	600.00	1,650.00	3	1	0	4	11
Petree	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0
Bardin	0.00	0.00	0.00	0.00	1,764.99					
	<u>\$ 1,050.00</u>	<u>\$ 16.35</u>	<u>\$ 0.00</u>	<u>\$ 1,066.35</u>	<u>\$ 11,126.20</u>					

* Compensated days of service may represent multiple meetings per day.

Santa Fe Irrigation District
Board of Directors and General Manager Expenses
Paid During the Month of May 2018 and Fiscal Year-to-Date

	Paid During the Month				For July 1st to Present	Compensated Days of Service *				For July 1st to Present
	Per Diem Payments	Mileage & Parking	Travel & Meetings	Total		Paid During the Month			Total	
						Board	Committee	Other		
Daddi	0.00	0.00	0.00	0.00	1,711.20	0	0	0	0	11
Dunford	0.00	0.00	0.00	0.00	2,400.00	0	0	0	0	16
Hogan	450.00	16.35	0.00	466.35	4,066.36	1	1	1	3	26
King	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0
Menshek	450.00	0.00	0.00	450.00	2,100.00	2	0	1	3	14
Petree	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0
Bardin	0.00	0.00	119.15	119.15	1,884.14					
	<u>\$ 900.00</u>	<u>\$ 16.35</u>	<u>\$ 119.15</u>	<u>\$ 1,035.50</u>	<u>\$ 12,161.70</u>					

* Compensated days of service may represent multiple meetings per day.

Santa Fe Irrigation District
Board of Directors and General Manager Expenses
Paid During the Month of June 2018 and Fiscal Year-to-Date

	Paid During the Month				For July 1st to Present	Compensated Days of Service *				For July 1st to Present
	Per Diem Payments	Mileage & Parking	Travel & Meetings	Total		Paid During the Month			Total	
						Board	Committee	Other		
Daddi	0.00	0.00	0.00	0.00	1,711.20	0	0	0	0	11
Dunford	1,200.00	0.00	0.00	1,200.00	3,600.00	5	1	2	8	24
Hogan	750.00	0.00	0.00	750.00	4,816.36	1	1	3	5	31
King	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0
Menshek	600.00	0.00	0.00	600.00	2,700.00	2	1	1	4	18
Petree	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0
Bardin	0.00	0.00	192.03	192.03	2,076.17					
	<u>\$ 2,550.00</u>	<u>\$ 0.00</u>	<u>\$ 192.03</u>	<u>\$ 2,742.03</u>	<u>\$ 14,903.73</u>					

* Compensated days of service may represent multiple meetings per day.

**GENERAL MANAGER
CREDIT CARD STATEMENTS**

March 2018	Summary only (attached) Statement not provided by Bank
April 2018	No Charges during Billing Period No Statement
May 2018	Statement attached
June 2018	No statement received at time agenda materials prepared

GM CREDIT CARD SUMMARY - MARCH 2018



Company Name: SANTA FE IRRIGATION DIST
Corporate Account Number: [REDACTED]
Statement Date: 03-22-2018

1-10-150-5335

MB

NEW ACTIVITY						
MICHAEL J BARDIN [REDACTED]		CREDITS \$0.00	PURCHASES \$61.45	CASH ADV \$0.00	TOTAL ACTIVITY \$61.45	
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
03-02	02-28	24431068060207187100189	THE FISH MARKET DM SOLANA BEACH CA		61.45	
[REDACTED]						



MAY, 2018

SANTA FE IRRIGATION DISTRICT

U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343



ACCOUNT NUMBER [REDACTED]
STATEMENT DATE 05-22-18
TOTAL ACTIVITY \$ 192.03

000016551 01 SP 0.510 106481595222722 P
MICHAEL J BARDIN
SANTA FE IRRIG DIST
PO BOX 409
5920 LINEA DEL CIELO
RANCHO SANTA FE CA 92067-0409

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder _____ Date _____ Approver _____ Date _____

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
05-03	05-01	THE FISH MARKET DM SOLANA BEACH CA	24431068122207187801071	5812	60.32
05-14	05-10	CHIEF'S BURGERS & BREW SOLANA BEACH CA	24801978131207088700142	5812	48.48
05-15	05-14	BANGKOK BAY THAI SOLANA BEACH CA	24431068135400259000145	5812	83.23
PUR ID: 8587922427 TAX: 0.00					

} 1-10-150-5335

RECEIVED
MAY 22 2018
BY _____

Default Accounting Code:

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

[REDACTED]

ACCOUNT SUMMARY

STATEMENT DATE 05-22-18
DISPUTED AMOUNT \$.00

PREVIOUS BALANCE \$.00

PURCHASES & OTHER CHARGES \$192.03

SEND BILLING INQUIRIES TO:

C/O U.S. BANCORP SERVICE CENTER, INC
U.S. BANK NATIONAL ASSOCIATION
P.O. BOX 6335
FARGO, ND 58125-6335

AMOUNT DUE

\$ 0.00

DO NOT REMIT

CASH ADVANCES \$.00

CASH ADVANCE FEE \$.00

CREDITS \$.00

TOTAL ACTIVITY \$192.03

DATE: July 10, 2018

TO: Administrative and Finance Committee

FROM: General Manager

SUBJECT: Consider Resolution Establishing an Appropriation Limit for the District for the Fiscal Year Commencing July 1, 2018

RECOMMENDATION:

It is the Staff recommendation that the Board of Directors:

1. Review and discuss Establishing an Appropriations Limit for the District for the Fiscal Year commencing July 1, 2018; and
2. Recommend the Board Adopt a Resolution to Establish an Appropriations Limit; and
3. Take other action as appropriate.

BACKGROUND:

Article XIII B of the California Constitution limits the amount that may be received and spent from property tax assessments each year. The District is required to submit a resolution to the County Auditor by August 1st of each year that adopts a defined limit. This appropriation limit is calculated annually, using data supplied by the California Department of Finance and the San Diego Association of Governments relating to changes in population and per capita income.

DISCUSSION:

Since the State provides population changes only for cities and the unincorporated area of the county, the District has calculated a weighted average of the Solana Beach and unincorporated percentages by applying them to the estimated population for each area. The resulting value is multiplied by the change in per capita personal income to produce the price factor. The price factor is then used to inflate the prior year's appropriation limit to the current year limit. Attachment A shows the calculations used to arrive at the limit. The second page of this attachment depicts the assessment limit amounts for the District since the institution of Article XIII B.

The proposed resolution to establish the appropriation limit is included with this memo as Attachment B.

FISCAL IMPACT:

There is no fiscal impact resulting from the review of this item.

Attachment A: Calculation of Appropriation Limit

Attachment B: Draft Resolution Establishing Appropriation Limit for the District's 2018-2019
Fiscal Year Beginning July 1, 2018

Prepared by: Seth Gates, Administrative Services Manager

Approved by: Michael J. Bardin, General Manager

ATTACHMENT A

SANTA FE IRRIGATION DISTRICT Annual Appropriations Subject to Gann Limit Fiscal Year 2019

Appropriation Limit

Fiscal Year 2018 Appropriation Limit	\$15,334,827																																								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;"></th> <th style="width: 10%; text-align: center;">Population % Change ¹</th> <th style="width: 10%; text-align: center;">Population Estimates ²</th> <th style="width: 10%; text-align: center;">Change × Population</th> <th style="width: 20%;"></th> </tr> </thead> <tbody> <tr> <td>Solana Beach</td> <td style="text-align: center;">0.56%</td> <td style="text-align: center;">× 13,860</td> <td style="text-align: center;">= 77.62</td> <td></td> </tr> <tr> <td>San Diego Co Unincorporated</td> <td style="text-align: center;">0.95%</td> <td style="text-align: center;">× 6,830</td> <td style="text-align: center;">= 64.89</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Totals</td> <td></td> <td style="text-align: center;"><u>20,690</u></td> <td style="text-align: center;">142.50</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: center;">÷</td> <td style="text-align: center;"><u>20,690</u></td> </tr> <tr> <td style="padding-left: 20px;">Weighted Average Population Change Factor ³</td> <td></td> <td></td> <td></td> <td style="text-align: center;">1.0069</td> </tr> <tr> <td style="padding-left: 20px;">Per Capita Cost of Living Ratio ¹</td> <td></td> <td></td> <td style="text-align: center;">×</td> <td style="text-align: center;"><u>1.0367</u></td> </tr> <tr> <td>Price Factor</td> <td></td> <td></td> <td></td> <td style="text-align: center;">× <u>1.0438</u></td> </tr> </tbody> </table>		Population % Change ¹	Population Estimates ²	Change × Population		Solana Beach	0.56%	× 13,860	= 77.62		San Diego Co Unincorporated	0.95%	× 6,830	= 64.89		Totals		<u>20,690</u>	142.50					÷	<u>20,690</u>	Weighted Average Population Change Factor ³				1.0069	Per Capita Cost of Living Ratio ¹			×	<u>1.0367</u>	Price Factor				× <u>1.0438</u>
	Population % Change ¹	Population Estimates ²	Change × Population																																						
Solana Beach	0.56%	× 13,860	= 77.62																																						
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Per Capita Cost of Living Ratio ¹			×	<u>1.0367</u>																																					
Price Factor				× <u>1.0438</u>																																					
Fiscal Year 2019 Appropriation Limit	\$16,007,109																																								

Appropriations Subject to Limitation

FY19 Budget Property Tax Receipts		\$2,245,912
Plus:		
FY19 Budget Interest on Property Tax Receipts	\$44,918	
	<u> </u>	+ 44,918
Less:		
Federal Mandate: Medicare	\$ 46,906	
	<u> </u>	- 46,906
Total Proceeds Subject to Limitation		- <u>2,243,924</u>
Remaining Appropriation Capacity		<u>\$13,763,185</u>
Available Capacity as a Percent of Appropriation Limit		<u>86.0%</u>

¹ Source: California Department of Finance

² Source: San Diego Association of Governments

³ (((142.5 / 20,690) × 100) + 100) / 100

APPROPRIATION LIMIT

The District should fix its appropriation limit to be \$16,007,109 and request the County Auditor and Controller's Office to collect the amount allowable up to the limit for the Fiscal Year Beginning July 1, 2018.

Article XIII B of the California Constitution limits the amount that may be received and spent from assessments each year. During the year 1979 there was budgeted expense of \$1,740,000, which is used as the base amount. This is adjusted each year to allow for growth and income changes. The price factor change in the population and California per capita personal income for Fiscal Year 2019 is 1.0367. This was used to set the 2019 assessment limit.

<u>District Year</u>	<u>County Tax Year</u>	<u>Assessment Limit</u>
1979 *	1978-1979	\$ 1,740,000
1980 *	1979-1980	2,000,770
1981 *	1980-1981	2,300,628
1982 *	1981-1982	2,574,336
1983 *	1982-1983	2,798,300
1984 *	1983-1984	2,945,210
1985 *	1984-1985	3,167,565
1986 *	1985-1986	3,373,139
1987 *	1986-1987	3,421,710
1988 *	1987-1988	3,674,957
1989 *	1988-1989	3,910,886
1990 *	1989-1990	4,205,379
1991 *	1990-1991	4,546,435
1992 *	1991-1992	4,846,044
1993 *	1992-1993	4,934,240
1994	1993-1994	6,627,329
1995	1994-1995	5,266,612
1996	1995-1996	6,430,613
1997	1996-1997	5,946,989
1998	1997-1998	6,298,450
1999	1998-1999	6,743,696
2000	1999-2000	7,455,090
2001	2000-2001	7,975,968
2002	2001-2002	8,741,659
2003	2002-2003	8,729,419
2004	2003-2004	9,019,234
2005	2004-2005	9,509,882
2006	2005-2006	10,014,853
2007	2006-2007	10,429,971
2008	2007-2008	11,016,404
2009	2008-2009	11,588,967
2010	2009-2010	11,772,208
2011	2010-2011	11,635,200
2012	2011-2012	11,978,530
2013	2012-2013	12,514,646
2014	2013-2014	13,216,035
2015	2014-2015	13,295,121
2016	2015-2016	13,903,438
2017	2016-2017	14,728,161
2018	2017-2018	15,334,827
2019	2018-2019	16,007,109

* Calendar year basis.

ATTACHMENT B

RESOLUTION NO. 18-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF SANTA FE IRRIGATION DISTRICT ESTABLISHING APPROPRIATION LIMIT FOR THE DISTRICT'S 2018-2019 FISCAL YEAR COMMENCING JULY 1, 2018

WHEREAS, Article XIII B of the California Constitution, effective July 1, 1980 (also known as the "Gann Initiative"), took effect limiting the appropriations of certain state and local agencies; and

WHEREAS, the Legislature adopted Government Code Section 87900-13 setting forth procedures to be followed by affected local agencies in fixing and determining their appropriation limits; and

WHEREAS, the appropriation limit is adjusted each year to account for population and cost of living increases. (Cal. Const. Art. XIII B § 3.); and

WHEREAS, the initial appropriation limit (from which the annual limit is calculated each year) is the total amount of "appropriations subject to limitations" for FY 1978-1979. (Cal. Const. Art. XIII B § 8(h)); and

WHEREAS, "Appropriations subject to limitation" is defined (for local government entities) as: "any authorization to expend during a fiscal year the proceeds of taxes levied by or for that entity and the proceed of state subventions to that entity . . . exclusive of refunds of taxes."; and

WHEREAS, Government Code Section 7910 requires that the governing body of the District, by resolution, establish its appropriation limits for the following year; and

WHEREAS, the Department of Finance has supplied the District the data regarding changes in population, cost of living and per capita income for use in determining its appropriation limit; and

WHEREAS, tax payments are made by the County of San Diego to the District in such a manner that the purpose of determining its appropriation limit the proceeds thereof should be deemed as having been received during the fiscal year of the District for which the taxes are budgeted and authorized; and

WHEREAS, at least fifteen (15) days prior to the meeting at which this resolution was adopted, the documentation used in the determination of the appropriation limit was made available to the public at the office of the District; and

WHEREAS, the Board has fully considered said laws, the revenues and expenditures of the District during the relevant years, the data received from the

Department of Finance, the reports and recommendations of staff, and the opinions of counsel.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Santa Fe Irrigation District as follows:

1. That the above recitals are true and correct.
2. That the Board of Directors of the Santa Fe Irrigation District establishes its appropriation limit for the District's 2018-2019 fiscal year, commencing July 1, 2018 at \$16,007,109.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors of Santa Fe Irrigation District held on the 19th day of July 2018, by the following vote, to wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

Michael T. Hogan
Board President

ATTEST:

Michael J. Bardin, Secretary/Treasurer

Seal:

DATE: July 10 2018
TO: Administrative and Finance Committee
FROM: General Manager
SUBJECT: Consider Resolution Adding Unpaid Charges to the 2018-19 Property Tax Roll as Fixed Charge Special Assessments

RECOMMENDATION:

It is the Staff recommendation that the Administrative and Finance Committee:

1. Review and recommend the Board adopt a Resolution Adding Unpaid Charges to the 2018-19 Property Tax Roll as Fixed Charge Special Assessments; and
2. Discuss and take other action as appropriate.

BACKGROUND:

The California Water Code Section 25806 authorizes the District to add unpaid charges for water as an assessment on the real property upon which the water was used. The District has established an account with the County of San Diego for the purpose of filing fixed charge special assessments. Each year, if any unpaid charges remain after June 30th, the District has the option of submitting a list of assessor parcels and the past due charges to the County to attach to the property tax roll.

DISCUSSION:

There are six accounts with unpaid water charges in excess of \$100 that have not been paid, so these charges will be applied to the property owner's tax bill. These parcels are subject to a fixed charge special assessment for the fiscal year 2018-19 for a total amount of \$12,796.20.

If the Board adopts the resolution, a list of the Assessor Parcel Numbers and corresponding charges (Exhibit A of the Resolution) must be submitted to the County by August 10, 2018 in order to be included in the tax roll.

FISCAL IMPACT:

The District will be paid \$12,796.20 when property taxes are collected, minus a fee of \$0.10 per parcel assessed by the County of San Diego.

Attachment A: Draft Resolution Adding Unpaid Charges to the 2018-19 Assessment of the District

Prepared by: Seth Gates, Administrative Services Manager
Approved by: Michael J. Bardin, General Manager

ATTACHMENT A

RESOLUTION NO. 18-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF SANTA FE IRRIGATION DISTRICT ADDING UNPAID CHARGES TO THE 2018-19 PROPERTY TAX ROLL AS FIXED CHARGE SPECIAL ASSESSMENTS

WHEREAS, the charges for water and other services set forth on Exhibit A attached hereto have been unpaid for an unreasonable period of time and remain unpaid; and

WHEREAS, Section 25806 and 25807 of the Water Code of the State of California provide that unpaid charges may be added to and become part of the annual assessments levied upon the real property upon which the water for which the charges are unpaid was used and upon the real property subject to the charges for any other District services, and that said unpaid charges may be added to and become part of the first installment of District's assessments.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of Santa Fe Irrigation District as follows:

1. That the charges for water and other services in the amount of \$12,796.20 set forth on Exhibit A attached hereto are unpaid charges for water used on or for the District's services to the real property described on Exhibit A hereto.
2. That the amount of the unpaid charges shall be added to the annual District assessments levied upon the respective parcels upon which said charges have accrued, and that said unpaid charges shall become a part of the first installment for the payment of the 2018-19 assessments.
3. That the Secretary is hereby authorized and directed to send a certified copy of this resolution to the County Assessor of the County of San Diego.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Santa Fe Irrigation District held on the 19th day of July 2018, by the following vote, to wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

Michael T. Hogan
Board President

ATTEST:

Michael J. Bardin
Secretary/Treasurer

I, Michael J. Bardin, Secretary of the Board of Directors of Santa Fe Irrigation District, DO HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of Resolution No. 18-XX, of said Board and that the same has not been amended or appealed.

Date: _____

Secretary/Treasurer, Santa Fe Irrigation District

DRAFT

Seal:

EXHIBIT A

List of Assessor Parcel Numbers and Dollar Amounts Due Fiscal Year 2018-19

<u>Assessor Parcel No.</u>	<u>Dollar Amount</u>
269-040-07	\$ 2,086.90
269-030-35	383.72
268-151-14	207.33
268-050-04	3,154.24
265-110-23	4,271.15
265-110-22	2,692.86
Total	\$ 12,796.20

DATE: July 10, 2018
TO: Administrative and Finance Committee
FROM: General Manager
SUBJECT: Review Annual Report of Reimbursements and Compensation Paid to Directors

RECOMMENDATION:

It is the Staff recommendation that the Administrative and Finance Committee:

1. Review the attached Report of Reimbursements and Compensation Paid to Directors for the fiscal year ending June 30, 2018; and
2. Recommend the Board receive and file the report; and
3. Discuss and take other action as appropriate.

DISCUSSION:

The attached report lists all reimbursements, compensation, and other expenses paid to Directors during FY2018. Government Code Section 53065 stipulates that local agencies disclose reimbursements of \$100 or more on at least an annual basis. The District's annual report includes all reimbursements, even those less than \$100. Additionally, in the interest of full disclosure and transparency as referenced by AB 1234, the District has also included all compensation paid to Directors (per diem payments). The District's Board of Directors summary report for FY 2018 is included as Attachment A for your review.

FISCAL IMPACT:

None.

Attachment A: Summary of Board of Directors Report July 1, 2017 to June 30, 2018

Approved by: Michael J. Bardin, General Manager

Santa Fe Irrigation District
Board of Directors
Fiscal Year Ending June 30, 2018

	For the Year				For July 1st to Present	Compensated Days of Service *				For July 1st to Present
	Per Diem Payments	Mileage & Parking	Travel & Meetings	Total		For the Year				
						Board	Committee	Other	Total	
Daddi	1,650.00	61.20	0.00	1,711.20	1,711.20	4	6	1	11	11
Dunford	3,600.00	0.00	0.00	3,600.00	3,600.00	13	8	3	24	24
Hogan	4,650.00	166.36	0.00	4,816.36	4,816.36	13	14	4	31	31
King	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0
Menshek	2,700.00	0.00	0.00	2,700.00	2,700.00	10	5	3	18	18
Petree	0.00	0.00	0.00	0.00	0.00	0	0	0	0	0
	<u>\$ 12,600.00</u>	<u>\$ 227.56</u>	<u>\$ 0.00</u>	<u>\$ 12,827.56</u>	<u>\$ 12,827.56</u>					

* Compensated days of service may represent multiple meetings per day.

ITEM #6

This report was not available at the time the agenda materials were distributed.

If it is available, it will be distributed at the meeting.

A verbal report will be provided if the materials are not available.

ITEM #7

This report was not available at the time the agenda materials were distributed.

If it is available, it will be distributed at the meeting.

A verbal report will be provided if the materials are not available.