



AGENDA

EXECUTIVE COMMITTEE MEETING Santa Fe Irrigation District

Wednesday, September 12, 2018
2:00 p.m.

Held at Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, California 92067

CALL MEETING TO ORDER

ORAL COMMUNICATIONS

Opportunity for members of the public to address the Committee (Government Code Section 54954.3) Individuals may address the Committee regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Committee, at any time. Comments and inquiries pertaining to items listed on the agenda will be received during the deliberation of the agenda item. Speakers are asked to state their name, address, and topic, and to observe a time limit of three (3) minutes each. Members of the public desiring to address the Committee are asked to complete a speaker's card, available at the table near the entrance and present it to the Board Secretary prior to the start of the meeting.

ACTION AND DISCUSSION ITEMS

1. Minutes from the August 8, 2018 Executive Committee Meeting (pages 2-3)
2. Review of Draft September 20, 2018 Board of Directors Meeting Agenda (pages 4-6)
3. Review of Future Regular and Special Board Meeting Agenda Items (pages 7-8)

REPORTS

4. General Manager's Report (verbal)
5. Committee Members' Comments (verbal)

INFORMATION ITEMS - None

ADJOURN – *Next Scheduled Executive Committee meeting: Wednesday, October 10, 2018 @ 2:00 p.m.*

Assistance for the disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Board Secretary at (858) 756-2424 for assistance at least three (3) working days prior to the meeting so the necessary arrangements can be made.

**MINUTES
EXECUTIVE COMMITTEE MEETING
Santa Fe Irrigation District**

August 8, 2018
Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, CA

CALL MEETING TO ORDER:

President Hogan called the meeting to order at 2:00 p.m.

PRESENT: President Hogan, Vice President Dunford, and General Manager Bardin were present.

ORAL COMMUNICATIONS - None

ACTION AND DISCUSSION ITEMS:

1. MINUTES FROM THE JULY 5, 2018 EXECUTIVE COMMITTEE MEETING

The Committee approved the minutes as presented.

2. REVIEW OF DRAFT AUGUST 16, 2018 BOARD OF DIRECTORS MEETING AGENDA

The Committee reviewed the agenda and revised the sequence of items and postponed Item 11 regarding Development Activities Report to the September agenda.

3. REVIEW OF FUTURE REGULAR AND SPECIAL BOARD MEETING AGENDA ITEMS

The Committee reviewed the list of future items and did not make any revisions.

4. GENERAL MANAGER'S REPORT - None

5. COMMITTEE MEMBERS' COMMENTS - None

CLOSED SESSION

6. PUBLIC EMPLOYEE APPOINTMENT
(PURSUANT TO GOVERNMENT CODE SECTION 54957)
TITLE: GENERAL MANAGER

7. CONFERENCE WITH LABOR NEGOTIATORS
(PURSUANT TO GOVERNMENT CODE SECTION 54957.6)
AGENCY DESIGNATED REPRESENTATIVES: GENERAL MANAGER
REPRESENTED EMPLOYEES: SANTA FE IRRIGATION DISTRICT EMPLOYEE ASSOCIATION

*President Hogan adjourned into Closed Session at 4:00 p.m.
President Hogan reconvened into Open Session at 4:37 p.m. and reported no reportable actions
were taken in Closed Session.*

ADJOURN

President Hogan adjourned the meeting at 4:37 p.m.

Michael T. Hogan, President



**SANTA FE IRRIGATION DISTRICT
BOARD OF DIRECTORS MEETING**

Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, California 92067

**THURSDAY, SEPTEMBER 20, 2018
8:30 a.m.**

ROLL CALL – CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE – Director King

ITEMS TO BE ADDED TO THE AGENDA

(Government Code Section 54954.2)

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PRESENTATIONS AND AWARDS - None

ACTION AGENDA

The following items on the Action Agenda call for discussion and action by the Board of Directors. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined.

CONSENT ITEMS

The following listed items on the consent calendar are routine matters and there will be no discussion unless the Board of Directors removes an item. Items removed by the Board or public will be heard following approval of the remaining items on the Consent Calendar.

1. Approval of Minutes
 - a. August 16, 2018 Regular Board Meeting (pages 4-7)
 - b. August 30, 2018 Special Board Meeting (pages 8-9)

2. Receive and File Monthly Finance Reports (pages 10-21)
 - a. Budget Performance
 - b. Disbursements
 - c. Monthly Investment Transaction Report

3. Waive Full Reading and Adopt Resolution No. 18-__ Establishing Salary Range for General Manager Recruitment
4. Authorize the General Manager to Execute Amendment No.6 to the Professional Services Agreement with Kleinfelder, Inc. for Joint Facilities Improvements

ACTION AND DISCUSSION ITEMS

5. Review Draft Cost of Service Study Report and Draft Proposition 218 Notice
6. Schedule Public Hearing for November 15, 2018 to Consider the 2018 Water Rate Proposal
7. 2018 Legislative Update (pages 57-58)

DIRECTORS' COMMENTS

Director's comments are comments by Directors concerning District business, which may be of interest to the Board. They are placed on the Agenda to enable the individual Board members to convey information to the Board and the public. No action is to be taken on comments made by the Board members.

8. Directors' Comments (verbal)
9. Directors' Reports on Conferences, Activities, and Events (verbal reports)

REPORTS

The following reports are placed on the Agenda to provide information to the Board and the public. There is no action called for on these items. The Board may engage in discussion of any report upon which specific subject matter is identified in the Agenda, but may not take any action other than to place the matter on a future Agenda.

10. Operations Reports (pages 59-62)
 - a. R.E. Badger Filtration Plant Report
 - b. Water Resources Report
11. San Diego County Water Authority Board Meeting Report – President Hogan (pages 63-64)
12. Committee Reports (page 65)
 - a. Executive Committee
 - b. Administrative and Finance Committee
 - c. Water Resources Committee
13. General Manager's Report (verbal)
14. General Counsel's Comments (verbal)

INFORMATION ITEMS

15. Letter from ACWA/JPIA, dated August 24, 2018

CLOSED SESSION

At any time during the Regular Session, the Board may adjourn to Closed Session to consider litigation, or discuss with Legal Counsel matters within the Attorney/Client Privilege, subject to the appropriate disclosures. Discussion of litigation is within the Attorney/Client Privilege and may be held in Closed Session. (Pursuant to Government Code Section 54956.9)

16. Conference with Legal Counsel- Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9
One potential case

17. Public Employee Appointment
(Pursuant To Government Code Section 54957)
Title: General Manager

ADJOURNMENT

Any writings or documents provided to a majority of the Board of Directors for any item on this agenda will be made available for public inspection in the District Office located at 5920 Linea del Cielo, Rancho Santa Fe, CA during normal business hours.

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Preliminary 2018 Regular and Special Meeting Agenda Items List

Wednesday, September 26, 2018 Special Board Meeting

- Pledge: President Hogan
- **If needed**

October 18, 2018

- Pledge: Director Menshek
- Quarterly Treasurer's Investment Report
- Quarterly Board Expenses Report
- Approve Phase IV AMI Program and Lid Purchase
- Consider Agreement with SDGE for Hydroelectric Power Purchase
- Strategic Business Plan Review

Wednesday, October 24, 2018 Special Board Meeting

- Pledge: Vice President Dunford
- **If needed**

November 15, 2018

- Pledge: Director Petree
- Adopt Resolution No. 18-___, Amending the District Administrative Code, Article 27, Backflow Prevention
- Public Hearing to Consider Water Rates
- Adopt Resolution Modifying the District Charges and Water Rates

December 20, 2018

- Pledge: Director King
- Swearing in of Board Members – Divisions 3, 4, 5
- Election of Board President and Vice President and appointment of a Secretary/Treasurer
- Acceptance of FY 2018 Financial Audit
 - Reconciliation of Reserve Fund Balances
 - Adopt Resolution Approving 2019 Salary Schedule
 - Adopt Resolution Adopting Hazard Mitigation Plan Update
- Annual Review of Records Retention Schedule

January 17, 2019

- Employee Recognition
- Mid-Year Budget Review
- Quarterly Treasurer's Investment Report
- Quarterly Board Expenses Report
- Distribution of CAFR
- Committee Appointments
- Annual District Investment Policy Review and Update

February 21, 2019

- Employee Recognition
- Consider Director Per Diem Resolution (Exec)

March 21, 2019

- Employee Recognition
- Business Plan Implementation Report (Bi-annual)