



AGENDA

EXECUTIVE COMMITTEE MEETING Santa Fe Irrigation District

Wednesday, October 10, 2018
2:00 p.m.

Held at Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, California 92067

CALL MEETING TO ORDER

ORAL COMMUNICATIONS

Opportunity for members of the public to address the Committee (Government Code Section 54954.3) Individuals may address the Committee regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Committee, at any time. Comments and inquiries pertaining to items listed on the agenda will be received during the deliberation of the agenda item. Speakers are asked to state their name, address, and topic, and to observe a time limit of three (3) minutes each. Members of the public desiring to address the Committee are asked to complete a speaker's card, available at the table near the entrance and present it to the Board Secretary prior to the start of the meeting.

ACTION AND DISCUSSION ITEMS

1. Minutes from the September 12, 2018 Executive Committee Meeting (page 3)
2. Review of Draft October 18, 2018 Board of Directors Meeting Agenda (pages 4-6)
3. Review of Future Regular and Special Board Meeting Agenda Items (pages 7-8)

REPORTS

4. General Manager's Report (verbal)
 - November Executive Committee meeting
5. Committee Members' Comments (verbal)

INFORMATION ITEMS - None

CLOSED SESSION

6. Conference with Labor Negotiators Pursuant To Government Code Section 54957.6
Agency designated representatives: General Manager
Unrepresented Employees: Administrative Services Manager, Engineering Services Manager, Operations Manager

ADJOURN – Next Scheduled Executive Committee meeting: Wednesday, December 12, 2018 @ 2:00 p.m.

Assistance for the disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Board Secretary at (858) 756-2424 for assistance at least three (3) working days prior to the meeting so the necessary arrangements can be made.

**MINUTES
EXECUTIVE COMMITTEE MEETING
Santa Fe Irrigation District**

September 12, 2018
Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, CA

CALL MEETING TO ORDER:

President Hogan called the meeting to order at 2:00 p.m.

PRESENT: President Hogan, Vice President Dunford, and General Manager Bardin were present.

ORAL COMMUNICATIONS - None

ACTION AND DISCUSSION ITEMS:

1. MINUTES FROM THE AUGUST 8, 2018 EXECUTIVE COMMITTEE MEETING

The Committee approved the minutes as presented.

2. REVIEW OF DRAFT SEPTEMBER 20, 2018 BOARD OF DIRECTORS MEETING AGENDA

The Committee reviewed the agenda and removed an item related to setting a salary range for the General Manager recruitment.

3. REVIEW OF FUTURE REGULAR AND SPECIAL BOARD MEETING AGENDA ITEMS

The Committee discussed the list of future items at length, and discussed the proposed water rate implementation schedule and timing. No revisions to the future list were made.

4. GENERAL MANAGER'S REPORT - None

5. COMMITTEE MEMBERS' COMMENTS -None

CLOSED SESSION – None

ADJOURN

President Hogan adjourned the meeting at 3:15 p.m.

Michael T. Hogan, President



**SANTA FE IRRIGATION DISTRICT
BOARD OF DIRECTORS MEETING**

Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, California 92067

**THURSDAY, OCTOBER 18, 2018
8:30 a.m.**

ROLL CALL – CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE – President Hogan

ITEMS TO BE ADDED TO THE AGENDA

(Government Code Section 54954.2)

ORAL COMMUNICATIONS

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PRESENTATIONS AND AWARDS - None

ACTION AGENDA

The following items on the Action Agenda call for discussion and action by the Board of Directors. All items are placed on the Agenda so that the Board may discuss and take action on the item if the Board is so inclined.

CONSENT ITEMS

The following listed items on the consent calendar are routine matters and there will be no discussion unless the Board of Directors removes an item. Items removed by the Board or public will be heard following approval of the remaining items on the Consent Calendar.

1. Approval of Minutes – September 20, 2018 Regular Board Meeting (pages __-__)
2. Receive and File Monthly Finance Reports (pages 13-27)
 - a. Budget Performance
 - b. Disbursements
 - c. Monthly Investment Transaction Report
3. Quarterly Treasurer's Investment Report
4. Quarterly Board Expenses Report

5. Approve Phase IV AMI Program and Meter Box Lid Purchase
6. Waive Full Reading and Adopt Resolution No. 18-__ Establishing Wage and Benefit Levels for Management Employees

ACTION AND DISCUSSION ITEMS

7. Review and Discuss District Development Activities
8. Review and Discuss District Strategic Business Plan

DIRECTORS' COMMENTS

Director's comments are comments by Directors concerning District business, which may be of interest to the Board. They are placed on the Agenda to enable the individual Board members to convey information to the Board and the public. No action is to be taken on comments made by the Board members.

9. Directors' Comments (verbal)
10. Directors' Reports on Conferences, Activities, and Events (verbal reports)

REPORTS

The following reports are placed on the Agenda to provide information to the Board and the public. There is no action called for on these items. The Board may engage in discussion of any report upon which specific subject matter is identified in the Agenda, but may not take any action other than to place the matter on a future Agenda.

11. Operations Reports (pages 55-58)
 - a. R.E. Badger Filtration Plant Report
 - b. Water Resources Report
12. San Diego County Water Authority Board Meeting Report – President Hogan (page 59)
13. Committee Reports (page 60)
 - a. Executive Committee
 - b. Administrative and Finance Committee
 - c. Water Resources Committee
14. General Manager's Report (verbal)
15. General Counsel's Comments (verbal)

INFORMATION ITEMS

- 16.

CLOSED SESSION

At any time during the Regular Session, the Board may adjourn to Closed Session to consider litigation, or discuss with Legal Counsel matters within the Attorney/Client Privilege, subject to the appropriate disclosures. Discussion of litigation is within the Attorney/Client Privilege and may be held in Closed Session. (Pursuant to Government Code Section 54956.9)

17. Conference with Legal Counsel- Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9
One potential case
18. Public Employee Appointment
(Pursuant To Government Code Section 54957)
Title: General Manager
19. Conference with Labor Negotiators
(Pursuant To Government Code Section 54957.6)
Agency Designated Representatives: Board of Directors
Unrepresented Employee: General Manager
20. Conference with Labor Negotiators Pursuant To Government Code Section 54957.6
Agency designated representatives: General Manager
Unrepresented Employees: Administrative Services Manager, Engineering Services Manager, Operations Manager

ADJOURNMENT

Any writings or documents provided to a majority of the Board of Directors for any item on this agenda will be made available for public inspection in the District Office located at 5920 Linea del Cielo, Rancho Santa Fe, CA during normal business hours.

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Preliminary 2018-19 Regular and Special Meeting Agenda Items List

Friday, October 26, 2018 Special Board Meeting

- Pledge: Menshek
- **CLOSED SESSION**
Public Employee Appointment
(Pursuant To Government Code Section 54957)
Title: General Manager

November 15, 2018

- Pledge: Dunford
- Public Hearing to Consider Water Rates
- Consider Agreement with SDGE for Hydroelectric Power Purchase

Friday, November 30, 2018 Special Board Meeting

- Pledge: Petree
- **CLOSED SESSION**
Public Employee Appointment
(Pursuant To Government Code Section 54957)
Title: General Manager

December 20, 2018

- Pledge: King
- Swearing in of Board Members – Divisions 3, 4, 5
- Election of Board President and Vice President and appointment of a Secretary/Treasurer
- Adopt Resolution Modifying the District Charges and Water Rates
- Acceptance of FY 2018 Financial Audit
- Reconciliation of Reserve Fund Balances
- Adopt Resolution Approving 2019 Salary Schedule
- Adopt Resolution Adopting Hazard Mitigation Plan Update
- Annual Review of Records Retention Schedule

January 17, 2019

- Pledge: Hogan
- Employee Recognition
- Mid-Year Budget Review
- Quarterly Treasurer's Investment Report
- Quarterly Board Expenses Report
- Distribution of CAFR
- Committee Appointments
- Annual District Investment Policy Review and Update

February 21, 2019

- Pledge: Menshek
- Employee Recognition
- Consider Director Per Diem Resolution (Exec)\
- Adopt Resolution No. 19-__, Amending the District Administrative Code, Article 27, Backflow Prevention

March 21, 2019

- Pledge: Dunford
- Employee Recognition
- Business Plan Implementation Report (Bi-annual)

April 18, 2019

- Pledge: Petree
- Employee Recognition
- Review Draft of FY 2020 Budget (A&F)
- Quarterly Treasurer's Report
- Quarterly Board Expenses Report
- Schedule a Public Hearing to Consider the Adoption of FY 2020 District Budget