



**MINUTES  
REGULAR BOARD MEETING  
OF THE SANTA FE IRRIGATION DISTRICT  
BOARD OF DIRECTORS**

June 21, 2018  
Santa Fe Irrigation District  
5920 Linea del Cielo  
Rancho Santa Fe, CA 92067

**ROLL CALL - CALL MEETING TO ORDER**

President Hogan called the meeting to order at 8:32 a.m.

**BOARD MEMBERS PRESENT:** President Michael Hogan, Vice President Kenneth Dunford, and Directors Marlene King, Andy Menshek, and David Petree were present.

**STAFF AND OTHERS PRESENT:** General Manager Michael J. Bardin, Executive Assistant Kim Johnson, Administrative Services Manager Seth Gates, Engineering Services Manager Bill Hunter, Operations Manager Cor Shaffer, Management Analyst Jessica Parks, Associate Civil Engineer Marissa Potter, General Counsel Paula de Sousa Mills, Water Poster Award winner students, and members of the public were present.

**PLEDGE OF ALLEGIANCE**

Allyson Tsang, Poster Contest winner, led the Pledge of Allegiance.

**ITEMS TO BE ADDED TO THE AGENDA** - None

**ORAL COMMUNICATIONS** – President Hogan asked that oral communication be delayed until after the Poster Contest Winners recognition. *Please see minutes on Page 2.*

**PRESENTATIONS AND AWARDS**

1. Recognition of 2018 “Be Water Smart” Poster Contest Winners

MA Parks presented the item and introduced the students.

The 2018 Poster Contest winners are:

- 1<sup>st</sup> Place: Allyson Tsang from Solana Santa Fe Elementary School
- 2<sup>nd</sup> Place: Francesca Sansone from R. Roger Rowe School
- 3<sup>rd</sup> Place: Sadie Phillips from Santa Fe Christian

The winners were each presented with a framed certificate, ribbon, SFID water bottle personalized with their poster, and their poster, framed. President Hogan congratulated the students on behalf of the Board.

Ms. Tsang thanked the Board for the opportunity to use her artistic abilities to promote water conservation.

Ms. Phillips thanked the Board for the contest.

***President Hogan called for a brief recess at 8:38 a.m.***

***President Hogan reconvened the meeting at 8:44 a.m.***

## **ORAL COMMUNICATIONS**

Rory Kendall expressed concern with a proposed Harmony Grove development, noting it is outside of the District service area; however, encouraged the District to try and influence regional development.

## **ACTION AGENDA**

### **CONSENT ITEMS**

2. Approval of Minutes
  - a. May 17, 2018 Regular Board Meeting
  - b. May 29, 2018 Special Board Meeting
3. Receive and File Monthly Finance Reports
  - a. Budget Performance
  - b. Disbursements
  - c. Monthly Investment Transaction Report
4. Waive Full Reading and Adopt Resolution No. 18-05, Adopting Amended Local Guidelines for Implementing the California Environmental Quality Act

Vice President Dunford requested to consider Item 3c, Monthly Investment Transaction Report, separately from the Consent Calendar. Upon a motion by Director King and second by Director Menshek, the Board voted unanimously to adopt the Consent Calendar, as amended. (Items 2a, 2b, 3a, 3b, 4).

Vice President Dunford expressed concern with the amount of SFID investments in the LAIF pool. ASM Gates responded that LAIF is a state pool that is heavily diversified and noted the funds are reviewed weekly. The participating agencies are confident in the security of LAIF.

After discussion, a motion was made by Vice President Dunford and seconded by Director King to approve Item 3c. Motion passed unanimously.

## **ACTION AND DISCUSSION ITEMS**

### 5. Public Hearing on the FY19 District Budget

President Hogan opened the Public Hearing and ASM Gates gave a PowerPoint presentation providing an overview of the FY18 District Budget. He and GM Bardin responded to questions from the Board.

Seeing no one present wishing to address the Board, President Hogan closed the Public Hearing.

### 6. Adoption of the FY19 District Budget

GM Bardin introduced the item for Board action. Staff recommended the Board approve the proposed budget as presented.

The Board discussed joint facilities and reimbursement from San Dieguito Water District, the additional treatment costs for varied water sources, and the challenges to expand the use of recycled water. The Board also discussed the Capital Improvement Program funding shortfall and GM Bardin noted the funding options will be addressed during the ongoing Cost of Service Study discussions.

After discussion, a motion was made by Director Menshek and seconded by Director King to adopt the FY19 District Budget. Motion passed unanimously.

### 7. 2018 Legislative Update

MA Parks gave a PowerPoint presentation providing an update on legislative actions related to water and responded to questions from the Board.

This item was presented for the Board's information only. No action was requested or required of the Board.

## **DIRECTORS' COMMENTS**

### 8. Directors' Comments

- a. Director King's written comments were included with the agenda materials. She added that she was "patient zero" for using the AMI Customer Portal and while she has offered suggestions to staff, she had no complications. She urged the Board to escalate the AMI project to convert all District customers to automated metering as soon as possible.

President Hogan reported he will be traveling out of the country during most of July and that Vice President Dunford will chair the regular July Board meeting.

9. Directors' Reports on Conferences, Activities, and Events

Director Menshek reported he attended the San Dieguito Reservoir event on May 30, 2018. President Hogan also reported he attended the same event, and also attended the CSDA Dinner meeting on May 17, 2018, where the presentation included the San Diego Chapter CSDA Video Contest winners and a presentation by San Diego District Attorney Summer Stephan.

## REPORTS

10. Operations Reports

- a. R.E. Badger Filtration Plant Report
- b. Water Resources Report

These reports were for the Board's information only. No action was requested or required of the Board.

11. San Diego County Water Authority Board Meeting Report – President Hogan

In addition to the written report included with the agenda materials, President Hogan reported on the following:

- The scheduled SDCWA workshop on Thursday, June 28, 2018 will focus on future CWA/MWD issues
- Due to recent threat of litigation over a potential Brown Act violation, MWD will revote on the Water Fix project on July 10, 2018.
- He sent a letter to the MWD Chair noting the MWD Board members would benefit from Brown Act training and reported that he had received a timely response that MWD is in support of that and training is scheduled for the near future.
- He noted the SDCWA concern with the Water Fix project is allocation of costs to the San Diego region.

12. Committee Reports

- a. Executive Committee
- b. Administrative and Finance Committee
- c. Water Resources Committee

The reports were included in the agenda materials.

13. General Manager's Report – GM Bardin reported on the following:

- He thanked the Directors who attended the San Dieguito Reservoir event and acknowledged staff for the work involved in hosting that celebration.
- He reminded the Board the next workshop is scheduled for June 27 and will focus on rate structure and capital funding options.

- He commented that some of the information presented in scattergraphs at the May 29<sup>th</sup> workshop requires a revisit and will be discussed at the June 27<sup>th</sup> workshop.
- The annual SFID Employee Recognition Picnic is set for July 21, 2018 and all Board members are encouraged to attend with their families.
- The filing period for the next General Election for Divisions 3, 4, and 5 will open mid July.
- He announced he will retire from public service by the end of 2018.

14. General Counsel's Comments - None

## INFORMATION ITEMS

15. Special Board Meeting Workshop Schedule

This item was for the Board's information only. No action was requested or required of the Board.

## CLOSED SESSION

*At any time during the Regular Session, the Board may adjourn to Closed Session to consider litigation, or discuss with Legal Counsel matters within the Attorney/Client Privilege, subject to the appropriate disclosures. Discussion of litigation is within the Attorney/Client Privilege and may be held in Closed Session. (Pursuant to Government Code Section 54956.9)*

16. Public Employee Appointment

(Pursuant To Government Code Section 54957)

Title: General Manager

17. Conference With Labor Negotiators

(Pursuant To Government Code Section 54957.6)

Agency designated representatives: Board of Directors

Unrepresented Employee: General Manager

18. Conference with Labor Negotiators

(Pursuant to Government Code section 54957.6)

Agency designated representatives: General Manager

Represented Employees: Santa Fe Irrigation District Employee Association

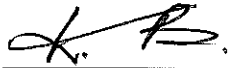
*President Hogan adjourned into Closed Session at 10:16 a.m.*

*President Hogan reconvened into Open Session at 11:35 a.m. and reported no reportable actions were taken in Closed Session.*

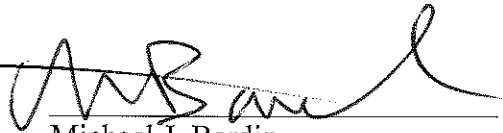
*He did report that the Board had accepted GM Bardin's notice to retire at the end of 2018, thanked Mr. Bardin for his service, and noted that the Board will work with General Counsel on the process to fill the vacancy.*

## ADJOURNMENT

President Hogan adjourned the meeting at 11:36 a.m.



Michael T. Hogan  
Board President

 FOR  
Michael J. Bardin  
Board Secretary/Treasurer