



**MINUTES
REGULAR BOARD MEETING
OF THE SANTA FE IRRIGATION DISTRICT
BOARD OF DIRECTORS**

July 19, 2018
Santa Fe Irrigation District
5920 Linea del Cielo
Rancho Santa Fe, CA 92067

ROLL CALL - CALL MEETING TO ORDER

Vice President Dunford called the meeting to order at 8:31 a.m.

BOARD MEMBERS PRESENT: Vice President Kenneth Dunford and Directors Marlene King, Andy Menshek, and David Petree were present.

BOARD MEMBER ABSENT: President Michael Hogan

STAFF AND OTHERS PRESENT: General Manager Michael J. Bardin, Executive Assistant Kim Johnson, Administrative Services Manager Seth Gates, Engineering Services Manager Bill Hunter, Operations Manager Cor Shaffer, Management Analyst Jessica Parks, Associate Civil Engineer Marissa Potter, General Counsel Paula de Sousa Mills, and members of the public were present.

PLEDGE OF ALLEGIANCE

Director Menshek led the Pledge of Allegiance.

ITEMS TO BE ADDED TO THE AGENDA - None

ORAL COMMUNICATIONS

Dan Poulton, Watkins Landmark Construction, expressed concern at the length of time quoted by District staff for installation of the fire hydrant required to complete his construction project in Solana Beach.

Tom Farrar, Rancho Santa Fe Building Commissioner, presented the Rancho Santa Fe Association concerns and comments in a letter provided to the District Board and encouraged the District to

continue interaction and involvement with the Rancho Santa Fe Association during the ongoing cost of service study process.

PRESENTATIONS AND AWARDS

1. Bill Hunter – 10-year Service Award

GM Bardin introduced Mr. Hunter and provided brief comments about his service to the District and his life outside of work. The Board congratulated Mr. Hunter and thanked him for his service.

ACTION AGENDA CONSENT ITEMS

2. Approval of Minutes
 - a. June 21, 2018 Regular Board Meeting
 - b. June 27, 2018 Special Board Meeting
3. Receive and File Monthly Finance Reports
 - a. Budget Performance
 - b. Disbursements
 - c. Monthly Investment Transaction Report
4. Quarterly Treasurer's Investment Report
5. Waive Full Reading and Adopt Resolution No. 18-06, Establishing an Appropriation Limit for the District for the Fiscal Year Commencing July 1, 2018
6. Receive and File Annual Report of Reimbursements and Compensation Paid to Directors
7. Waive Full Reading and Adopt Resolution No. 18-07, Adding Unpaid Charges to the 2017-18 Property Tax Roll as Fixed Charge Special Assessments
8. Cast the District Vote for the CSDA 2018 Election - Board of Directors Southern Network, Seat A

Director King requested to consider Item 2b. June 27, 2018 Special Board Meeting minutes separately from the Consent Calendar. Upon a motion by Director Menshek and second by Director King, the Board voted 4-0 to adopt the Consent Calendar as amended (Items 2a, 3a, 3b, 3c, 4, 5, 6, 7, and 8) (Hogan absent)

Director King requested a revision to the minutes, Item 1, regarding local water availability adding the word "majority" to more accurately reflect that the majority of the Board supported using a 5-7 year rolling average.

After brief discussion, a motion was made by Director Menshek and seconded by Director King to amend the minutes. Motion passed 4-0 (Hogan absent).

Upon a motion by Director King and second by Director Menshek, the Board voted 4-0 to adopt the June 27, 2018 Special Board Meeting minutes as amended. Motion passed 4-0 (Hogan absent).

ACTION AND DISCUSSION ITEMS

9. Authorize General Manager to Execute Purchase Contracts for Bulk Chemicals for the R. E. Badger Filtration Plant

GM Bardin presented the item and responded to questions from the Board.

Upon a motion by Director King and second by Director Petree, the Board voted 4-0 to authorize the General Manager to execute purchase contracts for bulk chemicals. (Hogan absent)

DIRECTORS' COMMENTS

10. Directors' Comments

Director Petree asked why an increase of up to 5% increase is permitted on an extension of the chemical contracts. OM Shaffer responded that it is customary to include this provision and it is at the District's discretion whether to extend or rebid after one year.

Director King asked if any other Director had an automated meter. She again encouraged the accelerated installation of the remaining phases of the Automated Metering program.

11. Directors' Reports on Conferences, Activities, and Events - None

REPORTS

12. Operations Reports
 - a. R.E. Badger Filtration Plant Report
 - b. Water Resources Report

These reports were for the Board's information only. No action was requested or required of the Board.

13. San Diego County Water Authority Board Meeting Report – President Hogan

The written report was included with the agenda materials.

14. Committee Reports
 - a. Executive Committee
 - b. Administrative and Finance Committee
 - c. Water Resources Committee

The reports were included in the agenda materials.

15. General Manager's Report – GM Bardin reported on the following:
 - There have been inquiries regarding development within the District and he anticipates bringing an informational item forward to the Board in August.

- There is a new turf replacement program being offered by Metropolitan Water District and details are available on the SFID webpage.
- The November General Election filing period is officially open and candidate packets are available at the District for those interested.
- The annual SFID Employee Recognition Picnic is set for this Saturday, July 21, 2018 and all Board members are encouraged to attend with their families.

16. General Counsel's Comments - General Counsel de Sousa Mills reported that occasionally at the end of the Legislative session, passed bills are gutted and amended prior to the deadline for the Governor's signature.

INFORMATION ITEMS - None

CLOSED SESSION

At any time during the Regular Session, the Board may adjourn to Closed Session to consider litigation, or discuss with Legal Counsel matters within the Attorney/Client Privilege, subject to the appropriate disclosures. Discussion of litigation is within the Attorney/Client Privilege and may be held in Closed Session. (Pursuant to Government Code Section 54956.9)

17. Conference with Labor Negotiators
(Pursuant to Government Code section 54957.6)
Agency designated representatives: General Manager
Represented Employees: Santa Fe Irrigation District Employee Association

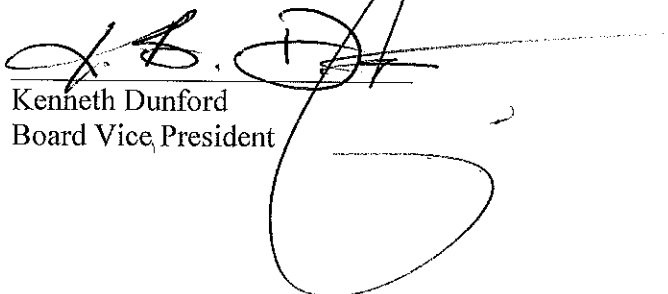
18. Public Employee Appointment
(Pursuant To Government Code Section 54957)
Title: General Manager

Vice President Dunford reported that only Item 18 would be discussed and adjourned into Closed Session at 9:07 a.m.


Vice President Dunford reconvened into Open Session at 9:21 a.m. and reported no reportable actions were taken in Closed Session.

ADJOURNMENT

Vice President Dunford adjourned the meeting at 9:21 a.m.



Kenneth Dunford
Board Vice President



Michael J. Bardin
Board Secretary/Treasurer