

MINUTES
ADMINISTRATIVE AND FINANCE COMMITTEE MEETING
Santa Fe Irrigation District

February 7, 2023
Santa Fe Irrigation District
5920 Linea del Cielo
Rancho Santa Fe, CA 92067

PRESENT: Chair Sandra Johnson, Vice President Frieauf, General Manager Al Lau, Board Secretary Celina McDowell, Administrative Services Manager Seth Gates, and Public Communications Officer Teresa Penunuri were present.

CALL MEETING TO ORDER

Chair Frieauf called the meeting to order at 9:03 a.m.

ORAL COMMUNICATIONS

None

ACTION AND DISCUSSION ITEMS

1. APPROVAL OF NOVEMBER 8, 2022 MINUTES

The Committee approved the minutes as presented.

2. APPOINTMENT OF COMMITTEE CHAIR

Vice President Frieauf nominated Director Johnson to serve as Chair, and she accepted.

3. DIRECTORS' AND GENERAL MANAGER'S EXPENSE/REIMBURSEMENT

The Committee reviewed and approved the report as submitted.

4. MONTHLY INVESTMENT TRANSACTION REPORT

The Committee reviewed and approved the report as submitted.

5. REVIEW FY23 MID-YEAR BUDGET PROJECTIONS

ASM Gates introduced the item and utilized a PowerPoint presentation to provide a detailed overview of the projected budget and responded to questions from the Committee.

After discussion, the Committee directed staff to forward the item to the full Board for review and discussion at their regular February meeting.

Administrative and Finance Committee
February 7, 2023

6. DISCUSS POTENTIAL SECTION 115 TRUST CONTRIBUTION

ASM Gates presented the item and responded to questions from the Committee.

After discussion, the Committee suggested to have further discussions and revisit this item at the end of FY23.

7. REVIEW AND DISCUSS PROPOSED RESERVE POLICY MODIFICATIONS

ASM Gates introduced the item and went through the modifications on the policy.

After discussion, the Committee directed staff to forward the item to the full Board for review and discussion at their regular February meeting.

8. 100TH YEAR ANNIVERSARY KICK-OFF

PCO Penunuri presented the item utilizing a PowerPoint presentation and discussed the goals and objectives, outreach highlights, tactics, and monthly themes during the campaign. Presentation on historical information will be made at next week's Board meeting. The campaign will run from February through summer. The 100th Year Anniversary event is tentatively scheduled for June 14, 2023, at the San Dieguito Reservoir.

A community meeting regarding Cost-of-Service will be scheduled in the evening on the last week in February or first day of March and will be held at the Safety Center. Another meeting in Solana Beach will be held closer to mid-day at the La Colonia Community Center tentatively scheduled for March 8, 2023.

9. REVIEW AND DISCUSS FUTURE AGENDA ITEMS

The Committee reviewed the future agenda items list and made no revisions. The May 9, 2023 meeting is rescheduled to May 8, 2023 per Vice President Friehauf's request.

REPORTS

10. ADMINISTRATIVE SERVICES REPORT

ASM Gates informed the Committee that the Proposition 218 is still on track to be issued by Friday, February 10, 2023. Customers should receive the notices and information by Monday, February 13, 2023 at the latest and presentations will be posted on the website at the same time.

11. PUBLIC COMMUNICATIONS AND OUTREACH REPORT

Update was provided with the 100th Year Anniversary Kickoff.

12. GENERAL MANAGER'S REPORT

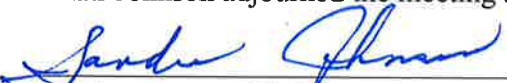
GM Lau informed the Committee about SFID's presentation to the Solana Beach City Council meeting tomorrow, February 8, 2023 at 6:00 p.m. regarding the Cost of Service and Water Rates and an update on the Glenmont/Government Road Pipeline Replacement project.

13. COMMITTEE MEMBERS' COMMENTS

Vice President Friehauf commented that she will also be attending the Solana Beach City Council meeting tomorrow.

ADJOURN

Chair Johnson adjourned the meeting at 11:36 a.m.


Sandra Johnson, Chairman

