

**MINUTES  
SANTA FE IRRIGATION DISTRICT  
WATER RESOURCES COMMITTEE**

March 4, 2021  
Santa Fe Irrigation District  
5920 Linea del Cielo, Rancho Santa Fe, CA 92067

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Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor’s Executive Orders, meetings of the Board and Board Committees will be conducted via Zoom Meeting (webinar/teleconference) and there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on specific agenda items by following the posted instructions, including how to submit written comments for inclusion, instructions for viewing or listening to the meeting, and how to participate via Zoom. Additionally, these public comment procedures supersede the District’s standard public comment policies and procedures to the contrary.

**PRESENT:** Director Andy Menshek, Director Dana Frieauf, General Manager Albert Lau, Executive Assistant Kim Johnson, Engineering Services Manager Rania Amen, Distribution Operations Manager Chris Bozir, Associate Civil Engineer Marissa Potter, Public Communications Officer Teresa Penunuri, and members of the public were present.

Chairman Menshek called the meeting to order at 9:00 a.m.

**ORAL COMMUNICATIONS - None**

**ACTION AND DISCUSSION ITEMS**

1. APPROVAL OF FEBRUARY 4, 2021 MEETING MINUTES

The Committee approved the minutes as presented.

2. CONSIDER ACTIONS RELATED TO AND FOR THE R.E. BADGER OPERATIONS ROOF REPLACEMENT PROJECT (PROJECT J-2050)

ESM Amen presented the item and responded to questions from the Committee.

Chairman Menshek was impressed with these results, remembering the potential issues with the initial bid, and felt the District benefitted from rebidding.

After discussion, the Committee agreed with staff’s recommendations and directed staff to move the item forward for full Board consideration at their regular March meeting.

3. OUT OF SERVICE AREA AGREEMENTS

DSM Bozir utilized a PowerPoint presentation to report on out of District service area agreements, provided a history of the conditions with which they were executed, and responded to questions from the Committee.

The Committee appreciated the presentation, stating this is the first step to “cleaning up” service to customers outside the District, and applying the recently adopted revisions to Article 18, Annexations and Detachments, Water Service Out of District, as a “lens” with which to review these agreements to ensure compliance with current requirements is achieved. The Committee also stressed the importance for the customers out of service area are paying their “fair share.”

This item was for the Committee’s information only. No action was requested or required of the Committee.

4. REVIEW AND DISCUSS THE DISTRICT WATER DEMAND PROJECTIONS FOR THE 2020 URBAN WATER MANAGEMENT PLAN

ESM Amen presented the item and responded to questions from the Committee. Ms. Amen discussed the purpose of the UWMP, demand projections methodology, projected future conservation targets, the source of data, and the next steps. She continued that the UWMP must be formally adopted by the Board and submitted to the State by July 1, 2021.

The draft Plan will be presented to the Committee in April, with a Public Hearing scheduled for the May regular Board meeting, and Board adoption in June.

**REPORTS**

5. FY21 CAPITAL IMPROVEMENT PROJECTS STATUS REPORT

ESM Amen provided a status report on the capital projects and responded to questions from the Committee. She mentioned that additional grant funding may be available for the Seismic Upgrade project.

6. ENGINEERING SERVICES MANAGER’S REPORT

ESM Amen reported the Highway 101, Dahlia project in Del Mar/Solana Beach has renewed interest and the District will ensure the requirements are met and fees are paid prior to any construction activity. She added the Master Plan update is in full swing with consultant meetings for data collection.

7. DISTRIBUTION SYSTEM MANAGER’S REPORT

DSM Bozir reported Phase 6, AMI, was to begin installation; however, weather delays in Texas have delayed delivery of critical items. The contractor will begin Phase 6 installation of 1,200 meters on March 8<sup>th</sup> through May 6<sup>th</sup>.

8. WATER TREATMENT PLANT MANAGER’S REPORT

GM Lau reported the plant will have a maintenance shutdown the week of March 8, 2021.

9. GENERAL MANAGER’S REPORT

GM Lau reported that Carl Quiram has left the City of Encinitas and Isam Hireish is Acting General Manager for San Dieguito Water District.

10. COMMITTEE MEMBERS’ COMMENTS

Director Frieauf thanked staff for the informative meeting.

Chairman Menshek mentioned a social media site, Next Door, containing a thread of disgruntled San Dieguito Water District customers on meter issues and water rates, without response from San Dieguito Water District.

**INFORMATION ITEMS – None**

**ADJOURN**

DocuSigned by:  
Chairman Menshek adjourned the meeting at 10:39 a.m.  
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Andy Menshek, Chairman