

**MINUTES
ADMINISTRATIVE AND FINANCE
COMMITTEE MEETING
Santa Fe Irrigation District**

March 9, 2021
Santa Fe Irrigation District
5920 Linea del Cielo
Rancho Santa Fe, CA 92067

Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor's Executive Orders, meetings of the Board and Board Committees will be conducted via Zoom Meeting (webinar/teleconference) and there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on specific agenda items by following the posted instructions, including how to submit written comments for inclusion, instructions for viewing or listening to the meeting, and how to participate via Zoom. Additionally, these public comment procedures supersede the District's standard public comment policies and procedures to the contrary.

PRESENT: Vice President Frank Creede, Director Sandra Johnson, General Manager Albert Lau, Executive Assistant Kim Johnson, Administrative Services Manager Seth Gates, Public Communications Officer Teresa Penunuri, and members of the public were present.

CALL MEETING TO ORDER

Vice President Creede called the meeting to order at 9:04 a.m.

ORAL COMMUNICATIONS

None

ACTION AND DISCUSSION ITEMS

1. APPROVAL OF FEBRUARY 9, 2021 MINUTES

The Committee approved the minutes as presented.

2. DIRECTORS' AND GENERAL MANAGER'S EXPENSE/REIMBURSEMENT

The Committee reviewed and approved the report as submitted.

3. MONTHLY INVESTMENT TRANSACTION REPORT

Administrative and Finance Committee
March 9, 2021

The Committee reviewed and approved the report as submitted.

4. PENSION AND OTHER POST EMPLOYMENT BENEFITS OVERVIEW

ASM Gates utilized a PowerPoint presentation to provide the Committee an overview of the District's pension and retiree medical liabilities.

The Committee expressed concern for the increasing liabilities and discussed possible strategies for full Board consideration to continue to fund outstanding liabilities, maintaining a solid financial status, while controlling water rates.

This item was for the Committee's information only. This item will be presented to the full Board at their regular March meeting.

REPORTS

5. ADMINISTRATIVE SERVICES REPORT

ASM Gates reported on financial impacts related to the COVID-19 pandemic, that the number of delinquent accounts has remained unchanged since his report in February, and staff continues to closely monitoring the situation.

6. PUBLIC COMMUNICATIONS AND OUTREACH REPORT

PCO Penunuri reported on the following:

- The District received a \$15,000 grant from the Metropolitan Water District, via the San Diego County Water Authority, for conservation efforts. She said educational opportunities and public tours/meetings at the R. E. Badger Filtration Plant are being developed as a result of this grant.
- The District is sponsoring the 2021 Women in Water Symposium, being conducted virtually at Cuyamaca College, and she is participating as both a presenter and panelist.
- Professional photographs will be scheduled soon for the Directors and Management Staff for the District webpage and other social media accounts.

7. GENERAL MANAGER'S REPORT – GM Lau reported on the following:

- The District has received a refund from the SDCWA litigation with MWD in an amount in excess of \$700,000. The use of this refund will be considered by the Board at an upcoming meeting.

8. COMMITTEE MEMBERS' COMMENTS – No further comments

ADJOURN

DocuSigned by:

Chair Creede adjourned the meeting at 11:10 a.m.

Frank Creede

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Frank Creede, Chairman