

**MINUTES  
EXECUTIVE COMMITTEE MEETING  
Santa Fe Irrigation District**

March 10, 2021  
Santa Fe Irrigation District  
5920 Linea del Cielo, Rancho Santa Fe, CA

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Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor’s Executive Orders, meetings of the Board and Board Committees will be conducted via Zoom Meeting (webinar/teleconference) and there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on specific agenda items by following the posted instructions, including how to submit written comments for inclusion, instructions for viewing or listening to the meeting, and how to participate via Zoom. Additionally, these public comment procedures supersede the District’s standard public comment policies and procedures to the contrary.

**CALL MEETING TO ORDER:**

President Hogan called the meeting to order at 2:04 p.m.

**PRESENT:** President Hogan, Vice President Creede, General Manager Lau, Executive Assistant Kim Johnson, and Public Communications Officer Teresa Penunuri were present.

**ORAL COMMUNICATIONS - None**

**ACTION AND DISCUSSION ITEMS:**

1. MINUTES FROM THE FEBRUARY 10, 2021 EXECUTIVE COMMITTEE MEETING

The Committee approved the minutes as presented.

2. BOARD OF DIRECTORS’ WORKSHOPS PLANNING AND SCHEDULING

The Committee reviewed the item and felt the upcoming schedule was adequate for development of the Strategic Plan.

This item was for the Committee’s information only. No action was requested or required of the Committee.

3. REVIEW AND DISCUSS REVISING BOARD MEETING AGENDA AND STAFF MEMO FORMAT

EA Johnson presented the item and responded to questions from the Committee.

The Committee reviewed the proposed revisions and directed staff to return to the Committee at their April meeting with examples of the revisions for Committee consideration.

4. REVIEW AND DISCUSS LEGISLATIVE ADVOCACY POLICY

PCO Penunuri presented the item and responded to questions from the Committee.

After discussion, the Committee directed staff to return to a future Committee meeting with a draft policy for consideration.

5. REVIEW OF DRAFT MARCH 18, 2021 BOARD OF DIRECTORS REGULAR MEETING AGENDA

A revised draft agenda was presented for Committee consideration, removing the Closed Session item and adding the Administrative and Finance Committee meeting presentation on Pension and Other Post Employment Benefits.

The Committee made no further revisions to the draft agenda.

6. REVIEW OF FUTURE AGENDA ITEMS

The Committee reviewed the future agenda list and requested items be added to set a public hearing for the Urban Water Management Plan (UWMP) and to review the Draft UWMP at the April 15, 2021 meeting.


**REPORTS**

7. GENERAL MANAGER'S REPORT

GM Lau reported on several personnel actions including the retirement of a long time staff member at the R. E. Badger Water Filtration Plant. He added that proposals will be brought to the Committee for consideration to address how to recruit/fill an upcoming retirement. He also added that the refund was received from the San Diego County Water Authority's litigation settlement and use of that refund would be brought to the Board for their consideration at an upcoming Board meeting.

8. COMMITTEE MEMBERS' COMMENTS – No comments

**ADJOURN**

DocuSigned by:  
 Michael T. Hogan adjourned the meeting at 3:08 p.m.  
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Michael T. Hogan, President