

**MINUTES
EXECUTIVE COMMITTEE MEETING
Santa Fe Irrigation District**

April 7, 2021
Santa Fe Irrigation District
5920 Linea del Cielo, Rancho Santa Fe, CA

Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor’s Executive Orders, meetings of the Board and Board Committees will be conducted via Zoom Meeting (webinar/teleconference) and there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on specific agenda items by following the posted instructions, including how to submit written comments for inclusion, instructions for viewing or listening to the meeting, and how to participate via Zoom. Additionally, these public comment procedures supersede the District’s standard public comment policies and procedures to the contrary.

CALL MEETING TO ORDER:

President Hogan called the meeting to order at 2:04 p.m.

PRESENT: President Hogan, Vice President Creede, General Manager Lau, Executive Assistant Kim Johnson, Administrative Services Manager Seth Gates, Public Communications Officer Teresa Penunuri, and members of the public were present.

ORAL COMMUNICATIONS - None

ACTION AND DISCUSSION ITEMS:

1. MINUTES FROM THE MARCH 10, 2021 EXECUTIVE COMMITTEE MEETING

The Committee approved the minutes as presented.

2. CONSIDER CREATING NEW INFORMATION TECHNOLOGY POSITION CLASSIFICATION

ASM Gates presented the item and responded to questions from the Committee.

After discussion, the Committee concurred with staff’s recommendations and directed staff to move the item forward for full Board consideration at their regular April meeting.

3. CONSIDER REVISIONS TO BOARD OF DIRECTORS’ MARCH 3, 2021 MEETING MINUTES

GM Lau presented the item and responded to questions from the Committee.

After discussion, the Committee concurred with staff's recommendations and directed staff to move the item forward for full Board consideration at their regular April meeting.

The Committee also desired to review the manner in which written public comments are made available to the public.

4. DISCUSS DISTRICT PARTICIPATION IN THE MUTUAL AID AGREEMENT TO PROVIDE EMERGENCY SERVICES BETWEEN THE SAN DIEGO COUNTY WATER AUTHORITY AND ITS MEMBER AGENCIES

GM Lau presented the item and responded to questions from the Committee.

After discussion, the Committee concurred with staff's recommendations and directed staff to move the item forward for full Board consideration at their regular April meeting.

5. REVIEW AND DISCUSS DRAFT LEGISLATIVE POLICY

PCO Penunuri presented the item and responded to questions from the Committee.

After discussion, the Committee concurred with staff's recommendations and directed staff to move the item forward for full Board consideration at their regular April meeting.

6. DISCUSS DISTRICT PARTICIPATION IN THE JOINT LOBBYING AND COST SHARING AGREEMENT FOR THE NORTH SAN DIEGO COUNTY REGIONAL RECYCLED WATER PROJECT (NSDRRWP)

GM Lau presented the item and responded to questions from the Committee.

After a lengthy discussion, the Committee continued the item to their May meeting, and requested a report on lobbying activities and resources received as a result of their efforts be provided.

7. CONSIDER A RESOLUTION AMENDING ARTICLE 9 OF THE DISTRICT'S ADMINISTRATIVE CODE

EA Johnson presented the item and responded to questions from the Committee.

After discussion, the Committee concurred with staff's recommendations and directed staff to move the item forward for full Board consideration at their regular April meeting as a Consent item.

8. REVIEW OF DRAFT APRIL 15, 2021 BOARD OF DIRECTORS REGULAR MEETING AGENDA

The Committee revised the April 15, 2021 Board meeting agenda:

Added:

- Creating New Information Technology Position Classification
- Legislative Advocacy Policy
- Resolution Amending Article 9 of the District's Administrative Code

- Closed Session item regarding existing litigation
Removed
- Closed Session item regarding the General Manager Performance Evaluation

9. REVIEW OF FUTURE AGENDA ITEMS

There were no revisions made to the future agenda items list.

REPORTS

10. GENERAL MANAGER'S REPORT

- GM Lau congratulated ASM Gates and staff for the receipt of another Government Finance Officers' Association budget recognition award. He added that as the GFOA continues to adjust program requirements, a new requirement is Key Performance Indicators (KPI) which must be included in submittals for award consideration.

11. COMMITTEE MEMBERS' COMMENTS

President Hogan reported he will not be in attendance at the April 15, 2021 Board meeting due to a conflict with a Metropolitan Water District Executive Committee meeting to interview General Manager candidates which requires his attendance.

CLOSED SESSION

President Hogan adjourned into Closed Session at 3:35 p.m.

12. Public Employee Performance Evaluation
Pursuant To Government Code Section 54957
Title: General Manager

President Hogan reconvened into Open Session at 3:45 p.m. and reported no reportable actions were taken in Closed Session.

ADJOURN

DocuSigned by:

Michael T. Hogan

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President Hogan adjourned the meeting at 3:46 p.m.

Michael T. Hogan, President