



**MINUTES
REGULAR BOARD MEETING
OF THE SANTA FE IRRIGATION DISTRICT
BOARD OF DIRECTORS**

May 20, 2021
Santa Fe Irrigation District
5920 Linea del Cielo
Rancho Santa Fe, CA 92067

Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor's Executive Orders, meetings of the Board and Board Committees will be conducted via Zoom Meeting (webinar/teleconference) and there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on specific agenda items by following the posted instructions, including how to submit written comments for inclusion, instructions for viewing or listening to the meeting, and how to participate via Zoom. Additionally, these public comment procedures supersede the District's standard public comment policies and procedures to the contrary.

ROLL CALL - CALL MEETING TO ORDER

President Hogan called the meeting to order at 8:30 a.m.

BOARD MEMBERS PRESENT: President Hogan, Vice President Frank Creede, and Directors Dana Frieauf, Sandra Johnson, and Andy Menshek were present.

STAFF AND OTHERS PRESENT: General Manager Albert Lau, Executive Assistant Kim Johnson, Administrative Services Manager Seth Gates, Engineering Services Manager Rania Amen, Distribution System Manager Chris Bozir, Water Treatment Plant Manager Tim Bailey, Public Communications Officer Teresa Penunuri, Information Systems Supervisor Jeff Ehrman, Human Resources Administrator Jessica Miles, General Counsel Paula de Sousa, Best Best & Krieger, and members of the public were present. Also present was San Elijo Joint Powers Authority General Manager Michael Thornton and Sally Johnson, Woodard & Curran.

PLEDGE OF ALLEGIANCE

President Hogan led the Pledge of Allegiance.

ITEMS TO BE ADDED TO THE AGENDA – None

ORAL COMMUNICATIONS

Jo MacKenzie, CSDA Board Member, reported she is currently up for reelection to CSDA Board and asked for the Board’s support, and shared several programs available to the District from the CSDA.

PRESENTATIONS AND AWARDS

1. Employee Recognition:
 - a. Jeff Ehrman, 15 years of service to the District
 - b. Jessica Miles, 15 years of service to the District
 - c. Distinguished Budget Award – Government Finance Officers’ Association

GM Lau introduced Mr. Ehrman and Ms. Miles, provided a brief background for each employee, and thanked them for their service to the District.

2. LAFCO Special District Representative – Barry Willis

Mr. Willis thanked the Board for the opportunity to speak and asked that they contact him if they have any concerns regarding LAFCO items.

**ACTION AGENDA
CONSENT ITEMS**

3. Approval of Minutes
 - a. April 8, 2021 Special Meeting Minutes
 - b. April 15, 2021 Regular Meeting Minutes
 - c. April 26, 2021 Special Meeting Minutes
 - d. April 29, 2021 Special Meeting Minutes
4. Receive and File Monthly Finance Reports
 - a. Budget Performance
 - b. Disbursements
 - c. Monthly Investment Transaction Report
5. Authorize the General Manager to Execute Amendment No. 6 to Recycled Water Purchase Agreement with San Elijo Joint Powers Authority
6. Waive Full Reading and Adopt Resolution No. 21-08 Amending and Adopting Local Guidelines for Implementing the California Environmental Quality Act

Director Friehauf requested to consider Item 5, Amendment No. 6 to Recycled Water Purchase Agreement with San Elijo Joint Powers Authority, separately from the Consent Calendar.

Upon a motion by Director Menshek and second by Director Friehauf, the Board unanimously adopted the Consent Calendar, as amended. Roll call vote was taken as follows:

Ayes: Creede, Friehauf, Johnson, Menshek, and Hogan
Noes: None
Abstain: None
Absent: None

5. *Authorize the General Manager to Execute Amendment No. 6 to Recycled Water Purchase Agreement with San Elijo Joint Powers Authority*

Director Friehauf stated she appreciated the Administrative and Finance Committee review of this item and pulled the item so recycled water customers are aware of the terms of the agreement and asked if these proposed terms are equitable to other recycled water customers. ASM Gates responded yes and shared the history of the agreement with SEJPA. The Board discussed the advantages of the agreement terms.

SEJPA GM Thornton thanked SFID staff, noting the District is a good partner.

Upon a motion by Director Friehauf and second by Director Johnson, the Board unanimously voted to authorize the General Manager to execute Amendment No. 6 to the Recycled Water Purchase Agreement with SEJPA. Roll call was taken as follows:

Ayes: Creede, Friehauf, Johnson, Menshek, and Hogan
Noes: None
Abstain: None
Absent: None

ACTION AND DISCUSSION ITEMS

- 7. Public Hearing on the 2020 Urban Water Management Plan, Water Shortage Contingency Plan, and the District’s Addendum to the 2015 UWMP on Delta Reliance

GM Lau introduced the item and ESM Amen and Ms. Sally Johnson, Woodard & Curran, utilized a PowerPoint presentation to report the highlights of the plan and the next steps.

President Hogan opened the Public Hearing.

As no one present wished to address the Board, President Hogan closed the Public Hearing.

Marlene King shared difficulties in getting recognized to speak during the Public Hearing; therefore, was permitted to provide public comments. She commented on the UWMP’s adequate 5-year drought water supply and asked questions about the District’s effort.

- 8. Review Proposed FY22 District Budget Changes

ASM Gates utilized a PowerPoint presentation to highlight the revisions made since the Board's review of the draft budget at their regular April meeting and responded to questions from the Board.

The Board made no requests for additional revisions and will consider the Final FY22 District Budget at their regular June meeting.

9. Consider Credit Card Fee Processing Fee Policy

ASM Gates presented the item and responded to questions from the Committee. The Board discussed fees used for comparative purposes and supported Staff's recommended fee.

After discussion, a motion was made by Director Frieauf and seconded by Director Menshek to implement a 2.3% fee for customers utilizing credit cards for payment of utility bills. Roll call vote was taken as follows:

Ayes: Creede, Frieauf, Johnson, Menshek, and Hogan
Noes: None
Abstain: None
Absent: None

10. Resumption of In Person Board/Committee Meetings

GM Lau presented the item, noting the District is tentatively planning to resume in person meetings in July. He responded to questions from the Board. The Board expressed their desire to evaluate continuing remote public participation, if possible. GC de Sousa stated it is best to wait for definitive guidance prior to making permanent future meeting requirements and suggested a transitional phasing approach be used.

Director Menshek left the meeting at 10:30 a.m.

After discussion, the Board concurred to start with live streaming audio via the District's webpage and work to provide the opportunity for the public to telephone in for public comments in addition to providing written comments to be received prior to the meetings.

11. Water Supply Update

PCO Penunuri utilized a PowerPoint presentation to provide an update on water supplies throughout California and responded to questions from the Board.

DIRECTORS' COMMENTS

12. Directors' Comments

Vice President Creede commented he is happy with the District's IT staff; however, is concerned about threats and cybersecurity.

President Hogan commented that his friend, who lives in the Fallbrook Public Utility District, was included in their District Newsletter for SmartMeters.

13. Directors' Reports on Conferences, Activities, and Events

Director Frieauf reported she virtually attended the Council of Water Utilities meeting on May 18, 2021 and the speaker was from the Metropolitan Water District. She also attended a RE Badger Filtration Plant tour with San Dieguito Water District officials on May 13, 2021.

President Hogan reported he also attended the Council of Water Utilities Meeting on May 18, 2021 and the May 13, 2021 RE Badger Filtration Plant tour.

REPORTS

14. Operations Reports
- a. R.E. Badger Filtration Plant Report
 - b. Water Resources Report

These reports were provided for the Board's information only. No action was requested or required of the Board.

15. San Diego County Water Authority Board Meeting Report –President Hogan

The written report was included with the agenda materials.

16. Committee Reports

The Committee reports were included with the agenda materials.

17. General Manager's Report – GM Lau reported the following:

- The District is closely monitoring a new EPA requirement for Lead and Copper, which could require the District to inventory and track the customer's side of plumbing.
- The San Diego Chapter of California Special District's Association quarterly meeting is this evening, held virtually.

18. General Counsel's Comments – GC de Sousa reported that the Legislative Analyst Office issued a report with an initial look at fiscal conditions related to the COVID-19 pandemic and will send the report to the Board.

INFORMATION ITEMS

- 19. Coalition Letter in Opposition to AB 1434, dated May 11, 2021
- 20. FY22 Reclaimed Water Fixed & Variable Rate Adjustments

These items were included for the Board's information only. No action was requested or required of the Board.

CLOSED SESSION

- 21. Conference with Legal Counsel- Existing Litigation
Pursuant to Government Code Section 54956.9 (d)(1)
Rancho Santa Fe Association v Santa Fe Irrigation District
Case No. 37-2018-00064214-CU-MC-NC

- 22. Public Employee Performance Evaluation
Pursuant To Government Code Section 54957
Title: General Manager

*President Hogan called for a brief recess at 11:25 a.m.
President Hogan reconvened the meeting at 11:30 a.m. and adjourned into Closed Session.*

Director Menshek returned to the meeting at 11:30 a.m.

President Hogan reconvened into Open Session at 12:04 p.m. and reported no reportable actions were taken in Closed Session.

ADJOURNMENT

President Hogan adjourned the meeting at 12:05 p.m.

DocuSigned by:



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Michael T. Hogan
Board President

DocuSigned by:



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Albert C. Lau
Board Secretary/Treasurer