

**MINUTES  
EXECUTIVE COMMITTEE MEETING  
Santa Fe Irrigation District**

July 7, 2021  
Santa Fe Irrigation District  
5920 Linea del Cielo, Rancho Santa Fe, CA

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Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor’s Executive Orders, meetings of the Board and Board Committees will be conducted via Zoom Meeting (webinar/teleconference) and there will be no physical location from which members of the public may participate. Instead, the public may listen and/or view the meeting proceedings and provide public comment and comments on specific agenda items by following the posted instructions, including how to submit written comments for inclusion, instructions for viewing or listening to the meeting, and how to participate via Zoom. Additionally, these public comment procedures supersede the District’s standard public comment policies and procedures to the contrary.

**CALL MEETING TO ORDER:**

President Hogan called the meeting to order at 2:00 p.m.

**PRESENT:** President Hogan, Vice President Creede, General Manager Lau, and Executive Assistant Johnson, and members of the public were present.

**ORAL COMMUNICATIONS**

Board Secretary Johnson read comments from Marlene King into the record. Ms. King expressed concern with proposed language in Administrative Code Article 4 and the nature of which public comment received would be captured in the minutes.

**ACTION AND DISCUSSION ITEMS:**

1. MINUTES FROM THE JUNE 9, 2021 EXECUTIVE COMMITTEE MEETING

The Committee approved the minutes as presented.

2. CONSIDER A RESOLUTION ADOPTING AMENDMENTS TO THE DISTRICT ADMINISTRATIVE CODE, ARTICLES 4 AND 5

GM Lau presented the item and responded to questions from the Committee. President Hogan commented he had not reviewed all of the proposed revisions and due to the extensive comments, with Vice President Creede’s concurrence, requested the item be continued to the August meeting.

President Hogan also requested additional language be provided for Article 5, incorporating District core values from the proposed Strategic Plan for guidance on

Director Ethics, as well as fiduciary responsibilities after legal counsel review is received..

The Committee requested that additional information on Robert's Rules of Order versus Rosenberg's Rules be provided to the Committee for discussion at the August meeting.

There was no action on this item. The item is continued to August 11, 2021.

3. CONSIDER CASTING THE DISTRICT VOTE FOR THE CSDA 2022-24 ELECTION - BOARD OF DIRECTORS SOUTHERN NETWORK, SEAT A

GM Lau presented the item and after a brief discussion, the Committee supported staff's recommendation and directed staff to move the item forward for full Board consideration at their regular July meeting as a Consent item.

4. REVIEW OF DRAFT JULY 15, 2021 BOARD OF DIRECTORS REGULAR MEETING AGENDA

The Committee reviewed the draft agenda and made no revisions.

5. REVIEW OF DRAFT JULY 20, 2021 BOARD OF DIRECTORS SPECIAL MEETING AGENDA

The Committee reviewed the agenda and made no revisions.

6. REVIEW OF FUTURE AGENDA ITEMS

The Committee reviewed the future agenda items list and made no revisions.

**REPORTS**

7. GENERAL MANAGER'S REPORT – GM Lau hoped the members had a good Independence Day holiday.

8. COMMITTEE MEMBERS' COMMENTS

Vice President Creede thanked GM Lau and staff for all that they do to prepare the Board and Committee materials.

**ADJOURN**

President Hogan adjourned the meeting at 3:18 p.m.

DocuSigned by:

*Michael Hogan*

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Michael T. Hogan, President